

PEASE DEVELOPMENT AUTHORITY

PUBLIC AGENDA


Time: 8:00 a.m.

Place: 55 International Drive, Pease International Tradeport
Portsmouth, New Hampshire

AGENDA

- I. Call to Order
- II. Acceptance of Meeting Minutes: March 16, 2017*
- III. Public Comment
- IV. Old Business
- V. Audit Committee Report* (Bohenko)
- VI. Finance Committee Report* (Allard)
 - A. Reports
 - 1. Operating Result for Eight Month Period Ending February 28, 2017*
 - 2. Nine Month Cash Flow Projections to December 31, 2017*
 - 3. Capital Improvement Plan – FY 2017 – FY 2023*
- VII. Licenses/Easements/Rights of Way/Options
 - A. Approvals
 - 1. Port City Air, Inc. – Tow Tractor License Amendments* (Preston)
 - 2. Great Circle Catering, LLC – Airport Terminal* (Lamson)
- VIII. Leases
 - A. Approvals
 - 1. Sig Sauer Real Estate, Inc. – Parking Lot Concept Plan* (Torr)
 - 2. City of Portsmouth – Wastewater Treatment Concept Plan* (Loughlin)
- IX. Signs
 - A. Reports
 - 1. Oxford Networks/FirstLight – 359 Corporate Dr. and 11 Manchester Sq.*
- X. Contracts/Agreements
 - A. Reports*
 - 1. Fishnet Media – Golf Course Website
 - B. Approvals
 - 1. Pinard Waste Systems Co., Inc. – Contract Extension* (Allard)
 - 2. Electricity Provider*** (Bohenko)
- XI. Executive Director’s Reports/Approvals
 - A. Reports
 - 1. Golf Course Operations

- 2. Airport Operations
 - a) Portsmouth International Airport at Pease
 - b) Skyhaven Airport
 - c) Noise Line Report*
 - B. Approvals
 - 1. Bills for Legal Services* (Lamson)
 - XII. Division of Ports and Harbors
 - A. Reports
 - 1. Port Advisory Council
 - a) Annual Report*
 - 2. Commercial Use Mooring Transfers*
 - 3. Commercial Mooring for Hire Permits*
 - B. Approvals
 - 1. Delegation of Authority – Charter Boats* (Bohenko)
 - 2. Right of Entry - Adventure Fishing Charters & Rentals, LLC* (Torr)
 - 3. Right of Entry - Angler Management 101 LLC* (Preston)
 - XIII. New Business
 - XIV. Upcoming Meetings
 - Board of Directors May 18, 2017
- All Meetings begin at 8 a.m. unless otherwise posted.**
- XV. Directors' Comments
 - XVI. Non-Public Session* (Allard)
 - XVII. Vote of Confidentiality* (Loughlin)
 - XVIII. Adjournment
 - XIX. Press Questions

- * Related Materials Attached
- ** Related Materials Previously Sent
- *** Related Materials will be provided under separate cover
- + Materials to be distributed at Board Meeting
-  Confidential Materials

**PEASE DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
MINUTES**

Thursday, March 16, 2017

Presiding: Peter J. Loughlin, Vice Chairman;
Present: Margaret F. Lamson; Robert F. Preston; and Franklin G. Torr
Via Telephone: George M. Bald, Chairman; Robert A. Allard, Treasurer;
Absent: John P. Bohenko;
Attending: David R. Mullen, PDA Executive Director; Lynn Marie Hinchee, PDA Deputy Director/General Counsel; PDA staff members; members of the public;

I. Call to Order

Vice-Chairman Loughlin called the meeting to order at 8:00 a.m. in the Board conference room at 55 International Drive, Pease International Tradeport, Portsmouth, New Hampshire.

Note: Due to Directors participating by telephone, all votes will be taken as roll call votes.

II. Non – Public Session

Director Loughlin moved and Director Torr seconded that **The Pease Development Authority Board of Directors will enter non-public session pursuant to:**

1. **NHRSA 91-A:3, Paragraph II(b) for the purpose of discussing the hiring of a public employee;**
2. **NHRSA 91-A:3, Paragraph II(d) for the purpose of discussing the acquisition, sale or lease of property; and**
3. **NHRSA 91-A:3, Paragraph II(e) for consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled. Note: Roll Call Vote.**

Discussion: None. Disposition: Resolved by unanimous roll call vote for; motion carried.

III. Vote of Confidentiality

Director Lamson moved and Director Torr seconded that **Resolved, pursuant to NH RSA 91-A:3, Paragraph III, the Pease Development Authority Board of Directors hereby determines that the divulgence of information discussed and decisions reached in the non-public session of its March 16, 2017 meeting related to:**

1. **Personnel;**
2. **Leasing of property; and**
3. **Litigation**

would, if disclosed publically, a) render the proposed actions ineffective; and b) affect adversely the reputation of any person other than a member of the public body itself; and agrees that the minutes

of said meeting be held confidential until, in the opinion of a majority of the Board of Directors, the aforesaid circumstances no longer apply. **Note: This motion requires 5 Affirmative Votes.**
Discussion: None. Disposition: Resolved by unanimous roll call vote for; motion carried.

IV. Acceptance of Minutes: January 19, 2017

Director Torr moved and Director Preston seconded that **The Pease Development Authority Board of Directors hereby accept the Minutes of the January 19, 2017 Board meeting.** Discussion: None. Disposition: Resolved by unanimous roll call vote for; motion carried.

V. Public Comments

There were no comments from the public.

VI. Old Business

A. Approvals

1. Spyglass Development, LLC -- 30 New Hampshire Avenue

Director Allard moved and Director Lamson seconded that **At the request of Spyglass Development, LLC, the Pease Development Authority Board of Directors hereby tables the matter for the premises located at 30 New Hampshire Avenue until the May 18, 2017 Board meeting.** **Note: Roll call vote required.** Discussion: None. Disposition: Resolved by unanimous roll call vote for; motion carried.

VII. Finance

A. Financial Reports

1. Operating Results for Seven Month Period Ending January 31, 2017

Irv Canner, PDA Director of Finance, reported on the status of the PDA FY 2017 finances for the seven month period ending January 31, 2017, including variances in revenues and operating costs. Mr. Canner reviewed the status of PDA staffing, electricity costs and legal fees. Mr. Canner reported on the changes in the Balance Sheet for the period and the effect of the pension liabilities on PDA's net position. Mr. Canner reviewed construction activities including grant funded and non-grant funded projects. Director Lamson confirmed the funding of the Airport Obstruction program including the planned tree cutting. A review of the business units for the period showed that: PSM enplanements are just below 10,000; Skyhaven Airport's net deficit since its transfer to PDA has exceeded \$1.5 million; mooring permit fee revenues have increased; mooring permit fee revenues are on budget; and Golf Course operating revenues, simulator revenues, and bar and grill sales are ahead of the same period last year.

2. Nine Month Cash Flow Projections to November 30, 2017

Mr. Canner reviewed PDA cash flow projections for the nine month period ending November 30, 2017 including the effect of timing of receipt of payments for grant funded construction projects which include the NH ANG taxiway project and Skyhaven Airport taxiway project. Mr. Canner reported on the variances in the unrestricted cash balances for PDA facilities for the period. The Finance Committee will meet on April 19, 2017 to review PDA's proposed capital budget seven year forecast.

VIII. Licenses/Easements/Rights of Way/Options

A. Approvals

1. Lonza Biologics, Inc. -- 70/80 Corporate Drive ROE Extension

Director Torr moved and Director Lamson seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to amend and execute an extension to the Right of Entry with Lonza Biologics, Inc. for the premises located at 70/80 Corporate Drive. The Right of Entry is extended from January 1, 2017 through December 31, 2017; all in accordance with the Extension of Right of Entry dated February 14, 2017 attached hereto. Note: Roll Call Vote required. Discussion:** None. **Disposition:** Resolved by unanimous roll call vote; motion carried.

IX. Leases

A. Reports

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements", Mr. Mullen reported on the following subleases:

1. 200 International. LP

200 International, LP entered into subleases at 200 International Drive with a) Accellion, Inc. for 1,943 square feet for a base term of three years; and b) Siemens Medical Solutions USA, Inc. for 9,241 square feet for a base term of five years with two 3 year options. Director Lamson approved the subleases.

2. NH Avenue Retail Center, LLC

NH Avenue Retail Center, LLC entered into a sublease with Cubic Transportation Systems, Inc. for 1,835 square feet at 14 Manchester Square for a base term of five years. Director Lamson approved the sublease.

3. 119 International Drive, LLC

119 International Drive, LLC entered into a sublease with Northeast Credit Union for 4,522 square feet at 15 Rye Street for a base term of five years. Director Lamson approved the sublease.

B. Approvals

1. Seacoast Helicopters. LLC – 53 Exeter Street

Director Preston moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby approves of and authorizes the Executive Director to complete negotiations and enter into Lease Agreement with Seacoast Helicopters, LLC for the premises located at 53 Exeter Street on substantially similar terms and conditions contained in the Memorandum of Understanding dated March 1, 2017 and the memorandum of Mark H. Gardner, Deputy General Counsel, dated March 9, 2017, both attached hereto. Note: Roll Call vote required. Discussion:** Bruce Cultrera of Seacoast Helicopters, LLC reviewed the concept plans including the wetlands on site, a new access road from Exeter Street, the building plans, hangar space, taxiway areas, and the proposed expansion area. At the request of Vice-Chairman Loughlin, Maria Stowell, PDA Engineering Manager, showed the wetlands and wetlands buffer areas and reviewed how the areas will be affected. NH DES has deemed the wetlands to be minor wetlands. Director Loughlin asked where the property would be accessed if the road was not put across the wetlands. Ms. Stowell reviewed the alternate driveway location. Director Lamson asked for more explanation of the proposed expansion area. Director Preston questioned what type of drainage would be used. Director Lamson stated that she would not vote for the motion due to the impact of the noise generated by Seacoast Helicopter's activities in the seacoast region since 2013. **Disposition:** Resolved by roll call vote - 5 votes for; 1 vote no (Lamson); motion carried.

2. Seacoast Helicopters, LLC – 53 Exeter Street Concept Plan

Director Allard moved and Director Preston seconded that **The Pease Development Authority Board of Directors hereby approves of the following as submitted by Seacoast Helicopters, LLC for the premises located at 53 Exeter Street:**

- a. the Concept Plan attached hereto;
- b. the submission of subdivision and site review applications for the proposed project;
- c. the proposed granting of an easement from PDA to Seacoast Helicopters, LLC for site access; and
- d. the submission of applications to NH Department of Environmental Services and the City of Portsmouth for impacts to the wetlands and wetland buffer;

all on terms and conditions set forth in the memorandum of Maria J. Stowell, P.E., Manager - Engineering, dated March 9, 2017 attached hereto. Note: Roll Call vote required. Discussion: Director Lamson commended Ms. Stowell on the presentation. Director Loughlin stated that PDA is reluctant to impact wetlands and he remains concerned about the wetlands impact. Disposition: Resolved by roll call vote - 5 votes for; 1 vote no (Lamson); motion carried.

X. Contracts/Agreements

A. Reports

In accordance with Article 3.9.1.1 of the PDA Bylaws, Mr. Mullen reported that PDA entered into the following contracts:

1. H.L. Turner Group, Inc. – Cart Path Bridge

PDA contracted with H.L. Turner Group, Inc. for the structural engineering study and report of the condition of the wooden cart path bridge on the Golf Course Blue Course 6th hole. The expenditure of \$4,500 was approved by Vice-Chairman Loughlin. Discussion: Vice-Chairman Loughlin questioned the need for review by two structural engineers. David Mullen, PDA Executive Director, reported that due to the condition of the pilings, the bridge is in need of repairs.

2. Verizon – GPS Fleet Tracking System

PDA contracted with Verizon for the purchase, installation, and monthly monitoring of a GPS fleet tracking system for use on some Maintenance Department vehicles. The expenditure of \$7,724.73 was approved by Vice-Chairman Loughlin

3. Clubhouse Dining Room Booth Seating

PDA contracted with Carolina Custom Booth Company of High Point, NC for the purchase and installation of 5 seating booths with custom fabric from Tobey Design of Portsmouth, NH for use in the Golf Course Clubhouse dining room. The expenditure of \$9,500 (maximum) was approved by Vice-Chairman Loughlin.

4. Global Turf Equipment, LLC – Greens Roller

PDA contracted with Global Turf Equipment, LLC for the purchase and delivery of a used greens

roller for use at the Pease Golf Course. The expenditure of \$9,250 was approved by Vice-Chairman Loughlin.

B. Approvals

1. Dan Fortnam – Consulting Contract

Director Lamson moved and Director Preston seconded that **The Pease Development Authority Board of Directors hereby approves of and authorizes the Executive Director to enter into Amendment No. 10 to extend the Consulting Agreement with Daniel Fortnam from April 1, 2017 through September 30, 2017 with one (1) option to extend through March 31, 2018 exercisable at the Executive Director's sole discretion; all in accordance with the memorandum of Andrew B. Pomeroy, Airport Operations Manager, dated March 9, 2017 attached hereto. Note: Roll Call vote required. Discussion:** Director Preston questioned the status of staffing at Airport Operations. **Disposition:** Resolved by unanimous roll call vote; motion carried.

2. Ransom Environmental Consultants

Director Preston moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to negotiate an extension to the on call civil and environmental engineering consulting services agreement with Ransom Environmental Consultants, Inc. for a period of three (3) years; all as set forth in the memo from Maria Stowell, P.E., Manager - Engineering, dated March 1, 2017 attached hereto. Note: Roll call vote required. Discussion:** None. **Disposition:** Resolved by unanimous roll call vote; motion carried.

3. Portsmouth Computer Copy, Inc.

Director Loughlin moved and Director Lamson seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to enter into an Operating Lease Agreement with Portsmouth Computer Copy, Inc. for the provision and maintenance of three copiers to be used at PDA facilities at an annual estimated cost \$9,284.**

The Operating Lease Agreement is for a period of three (3) years effective April 1, 2017 including one (1) option to be exercised at the sole discretion of the Executive Director to extend the Agreement for a period of three (3) years; all in accordance with the memorandum from Irv Canner, Director of Finance March 8, 2017 attached hereto. Note: Roll Call vote required. Discussion: None. **Disposition:** Resolved by unanimous roll call vote; motion carried.

4. Jacobs Engineering Group

Director Torr moved and Director Preston seconded that **The Pease Development Authority Board of Directors authorizes the Executive Director to enter into a contract with Jacobs Engineering Group of Bedford, NH, in a total amount not to exceed \$11,922 to provide consulting services for the purchase of snow removal equipment at Skyhaven Airport; all in accordance with the memorandum of Maria J. Stowell, P.E., Engineering Manager, dated March 6, 2017, attached hereto. Note: Roll Call vote required. Discussion:** None. **Disposition:** Resolved by unanimous roll call vote; motion carried.

5. Airport Terminal - Seating

Director Allard moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to enter into a Contract with Office Interiors Limited of Dover, NH for seating at the Portsmouth International Airport at Pease Terminal in**

amount not to exceed \$38,757.00; all in accordance with the memorandum of David R. Mullen, Executive Director, dated March 10, 2017 and attached hereto.

In accordance, with the provisions of RSA 12-G:8, VIII the Board waives the RFP requirement for Office Interiors Limited based upon the following justification:

1. Office Interiors Limited is a vendor selected by the State of New Hampshire in accordance with its procurement regulations. Note: This motion requires 5 affirmative votes. Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried.

XI. Executive Director's Reports/Approvals

A. Reports

1. Golf Course Operations

Scott DeVito, PGA General Manager, reported on the Golf Course activities. The driving range will open as soon as possible and the courses are expected to begin opening between April 7 – 10th. League play begins in early May with 4,000 tournament rounds scheduled for the season. The simulators remain busy and are expected to be used until the outdoor courses are open.

2. Airport Operations

Andrew Pomeroy, Airport Operations Manager, reported on aviation activities,

a) Skyhaven Airport

Snow removal operations are ongoing. PDA will replace the old snow blower. Taxiway construction is expected to begin in May. Due to the construction, the Wings and Wheels event will be postponed until Fall.

b) PSM

As of February 28, 2017, enplanements reached 18,621, including 10,344 Allegiant Airline passengers and 8,277 troop passengers. Allegiant Airlines added flights to Myrtle Beach, South Carolina beginning June 1st and will run on Sundays and Thursdays. Allegiant will continue its flights to Sanford, Florida throughout the year.

**c) Noise Line Report
(1) January, 2017**

Eight inquiries were made to the Noise Line in January, 2017. Four inquiries were related to rotor wing activities and four inquiries were related to fixed wing activities including military operations.

(2) February, 2017

Ten inquiries were made to the Noise Line in February, 2017. Seven inquiries were related to rotor wing activities and three inquiries were related to fixed wing activities including military operations.

In response to Director Lamson, Mr. Pomeroy reviewed the flight patterns and use of Runway 16

by Seacoast Helicopters. Director Lamson reported that she took a tour of PDA snow removal equipment and commended the Maintenance Department for their work on the snow removal at the Airport.

B. Approvals

1. Allegiant Airlines – Marketing

Director Preston moved and Director Torr seconded that **The Pease Development Authority Board of Directors authorizes the Executive Director to reallocate \$25,000 from PDA’s joint marketing fund to PDA’s independent marketing fund and to expend said funds for the purpose of promoting Allegiant Airline’s air passenger service to Myrtle Beach; all in accordance with the memorandum of Mark H. Gardner, Deputy General Counsel, dated March 10, 2017 attached hereto. Note: Roll Call vote required. Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried.**

2. Bills for Legal Services

Director Loughlin moved and Director Torr seconded that **The Pease Development Authority Board of Directors authorizes the Executive Director to expend funds in the total amount of \$81,387.13 for legal services rendered to the Pease Development Authority by:**

Anderson Kreiger		
Through 12/31/16	\$ 2,078.49	
Through 01/31/17	<u>\$ 346.50</u>	\$ 2,424.99
Kutak Rock LLP		
Through 12/31/16	\$ 6,182.64	
Through 01/31/17	<u>\$ 14,837.50</u>	\$21,020.14
Sheehan Phinney Bass + Green		
Through 12/31/16	\$ 29,696.00	
Through 01/31/17	\$ 27,782.00	
Through 01/31/17	<u>\$ 464.00</u>	<u>\$57,942.00</u>
	Total	<u>\$81,387.13</u>

Note: Roll Call Vote required. Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried.

XII. Division of Ports and Harbors

A. Reports

1. Port Advisory Council

Tracey Shattuck, Chief Harbormaster, reported that the Port Advisory Council met on March 8, 2017. The Council was briefed on the status of the Long bridge replacement project; the Division’s activities regarding prospective tenants; and the completion of the Sagamore Creek dredge project.

2. Commercial Mooring Permit Transfer

Chief Harbormaster Shattuck reported that in accordance with the “Delegation to Executive

Director: Consent, Approval and Execution of Mooring Permit Transfers", commercial moorings were transferred for:

<u>Applicant</u>	<u>Permit</u>	<u>Business</u>	<u>Date of Approval</u>
Seabrook Harbor Transferor: Transferee:	No. 389 Charles Felch, Jr. Charles Felch, III	Commercial Fishing	03/06/17

B. Approvals

1. Charter Boats and Concession ROES

Director Torr moved and Director Preston seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to execute:**

1. Rights of Entry for charter boat operations at the Hampton Harbor Marine Facility with:

- a) **Jah Reel Fishing Charters;**
- b) **Due East Fishing Charters;**
- c) **Central NH Guides; and**

2. Extensions of Rights of Entry for the Rye Harbor and Hampton Harbor marine facilities' charter boat operations and retail operations for the businesses listed;

on the terms and conditions set forth in the memorandum from Geno J. Marconi, Division Director, dated March 1, 2017 attached hereto. Note: Roll call vote required. Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried.

2. Shoals Marine Laboratory – Burge Wharf ROE

Director Lamson moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to execute Amendment No. 9 to Right of Entry for Non-Exclusive Use of Parcel A-2 and Burge Wharf by Cornell University - Shoals Marine Lab for the purpose of extending the Right of Entry for a period of two (2) years from April 1, 2017 through March 31, 2019; all in accordance with the terms and conditions contained in the memorandum of Geno J. Marconi, Division Director, dated March 3, 2017 attached hereto. Note: Roll call vote required. Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried.**

XIII. Special Events

A. Report

Marie Aleksy, PDA paralegal, reported on the following special events:

1. American Lung Association Cycle The Seacoast

On Sunday, May 7, 2017, the American Lung Association will hold the "Cycle the Seacoast" bike rally. Funds raised will be used to support the American Lung Association's programs.

2. Runner's Alley/Redhook Ale Brewery 5K

On Sunday, May 28, 2017, Redhook Ale Brewery and Runner's Alley will host a 5k road race. Funds raised will be used to support the Krempels Brain Injury Foundation's programs.

XIV. New Business

No new business was brought before the Board.

XV. Upcoming Meetings

Vice-Chairman Loughlin announced the following meetings will be held:

Port Committee	April 6, 2017 at 55 Market Street
Audit Committee	April 19, 2017 at 8:00 a.m.
Finance Committee	April 19, 2017 at 8:30 a.m.
Board of Directors	April 20, 2017

All Meetings begin at 8 a.m. unless otherwise posted.

XVI. Directors' Comments

None.

XVII. Adjournment

Director Torr moved and Director Lamson seconded to **adjourn the Board meeting.** Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried. Meeting adjourned at 10:37 a.m.

XVIII. Press Questions

No members of the press attended the meeting.

Respectfully submitted,



David R. Mullen
Executive Director/Secretary

PEASE DEVELOPMENT AUTHORITY
Wednesday, April 19, 2017

COPY

AUDIT COMMITTEE AGENDA

Time: 8:00 AM
Place: 55 International Drive
Pease International Tradeport
Portsmouth, New Hampshire 03801

- I. Call to Order (*John Bohenko*)
- II. Acceptance of Meeting Minutes: October 18, 2016 *
- III. Public Comment
- IV. FY 2017 Audit Engagement (*Mark LaPrade*)
 - A. Engagement Letter *
 - B. Auditor Communications *
- V. Next Meeting- October 17, 2017
- VI. Directors' Comments
- VII. Adjournment
- VIII. Press Questions

* Related Materials Attached

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PEASE DEVELOPMENT AUTHORITY
Wednesday, April 19, 2017

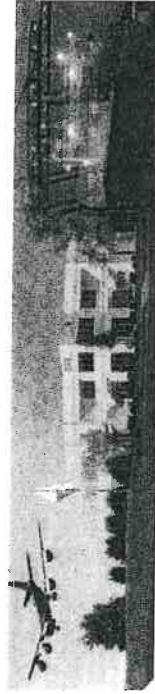
FINANCE COMMITTEE AGENDA

Time: 8:30 A.M.
Place: 55 International Drive
Pease International Tradeport
Portsmouth, NH 03801

- I. Call to Order (*Bob Allard*)
- II. Acceptance of Committee Meeting Minutes: September 12, 2016*
- III. Public Comment
- IV. Reports (*Irv Canner*)
 1. Operating Results for the Eight Month Period Ending February 28, 2017 *
 2. Nine Month Cash Flow Projections through December 31, 2017 *
 3. FY 2017 – FY 2023 Capital Improvement Plan *
- V. Next Committee Meetings- June 12, 2017 @ 8:30 AM
- VI. Director's Comments
- VII. Adjournment
- VIII. Press Questions

* Related Materials Attached.
+ Proposed Motion

**FY 2017 FINANCIAL REPORT
FOR THE EIGHT MONTH PERIOD
ENDING FEBRUARY 28, 2017**



**FINANCE COMMITTEE MEETING
APRIL 19, 2017**



CONSOLIDATED STATEMENT OF REVENUES AND EXPENSES ²

FOR THE EIGHT MONTH PERIOD ENDING

FEBRUARY 28, 2017 AND 2016

(\$ 000's)

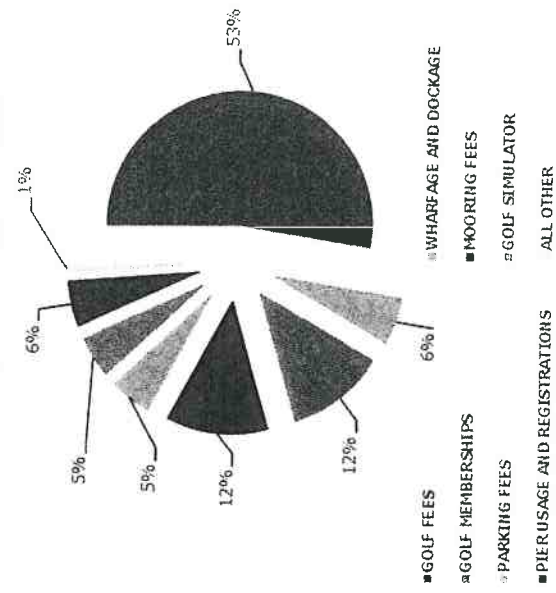
	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	YEAR TO YEAR VARIANCE	CURRENT YEAR BUDGET
FY 2017 BUDGET VARIANCE ANALYSIS						
▪ OPERATING REVENUES- LOWER BY 0.5%...	<u>9,444</u>	<u>9,488</u>	<u>(44)</u>	<u>9,371</u>	<u>73</u>	<u>14,250</u>
▪ LOWER THAN ANTICIPATED FUEL SALES WITHIN THE DPH, OFFSET BY:						
▪ INCREASED GOLF FEES- DUE TO INCREASE IN ROUNDS PLAYED / WEATHER.	4,135	3,986	149	3,921	214	5,807
▪ INCREASED CONCESSION REVENUES FROM HIGHER GRILL 28 SALES.	1,035	1,606	(571)	1,456	(421)	2,321
▪ OPERATING COSTS- LOWER BY 9.7%...	452	468	(16)	515	(63)	722
▪ COMPREHENSIVE FY 2016 YEAR END ACCRUAL PROCESS	477	601	(124)	557	(80)	884
▪ FUEL PROCUREMENT COSTS LOWER DUE TO LOWER DPH FUEL SALES.	297	148	149	124	173	223
▪ INDIRECT LABOR ALLOCATION TO BUILDINGS AND FACILITIES NOT BUDGETED.	132	255	(123)	146	(14)	348
▪ NONOPERATING (INCOME) AND EXPENSES	<u>600</u>	<u>832</u>	<u>(232)</u>	<u>628</u>	<u>(28)</u>	<u>1,171</u>
▪ INTEREST EXPENSE LOWER DUE TO LESS THAN ANTICIPATED CAPITAL EXPENDITURES.	<u>7,128</u>	<u>7,896</u>	<u>(768)</u>	<u>7,347</u>	<u>(219)</u>	<u>11,476</u>
	<u>2,316</u>	<u>1,592</u>	<u>724</u>	<u>2,024</u>	<u>292</u>	<u>2,774</u>
	10	59	(49)	31	(21)	89
	3,990	4,020	(30)	4,023	(33)	6,031
NET OPERATING INCOME	<u>(1,684)</u>	<u>(2,487)</u>	<u>803</u>	<u>(2,030)</u>	<u>346</u>	<u>(3,346)</u>

CONSOLIDATED OPERATING REVENUES FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 AND 2016

(\$ 000's)

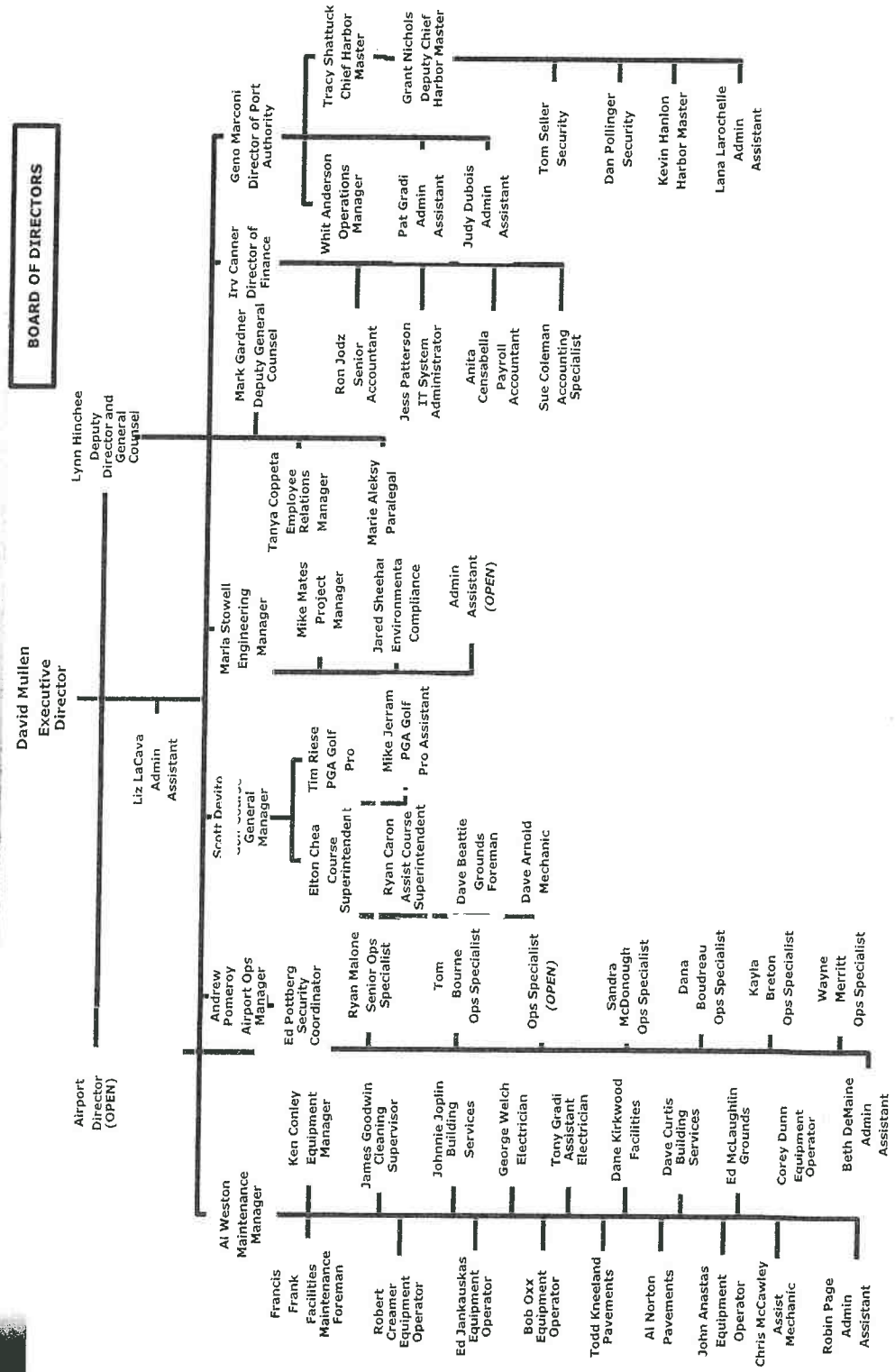
	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	YEAR TO YEAR VARIANCE	CURRENT YEAR BUDGET
RENTAL OF FACILITIES	6,397	6,552	(155)	6,400	(3)	9,595
FEE REVENUES (SEE CHART)	1,722	1,732	(10)	1,786	(64)	2,910
FUEL SALES (SEE CHART)	506	647	(141)	578	(72)	870
CONCESSION REVENUE	244	208	36	220	24	337
GOLF MERCHANDISE	155	114	41	128	27	196
ALL OTHER- NET	420	235	185	259	161	342
	9,444	9,488	(44)	9,371	73	14,250

FEE REVENUES YEAR TO DATE



	FUEL ANALYSIS		SALES VARIANCE		COGS VARIANCE	
	ACTUAL SALES	BUDGETED SALES	SALES VARIANCE	BUDGETED COGS	ACTUAL COGS	COGS VARIANCE
SKYHAVEN AIRPORT	50	78	(28)	68	68	(27)
PORTSMOUTH FISH PIER	278	367	(89)	344	344	(136)
RYE HARBOR	83	104	(21)	98	98	(37)
HAMPTON HARBOR	95	98	(3)	92	92	(27)
	506	647	(141)	375	375	602

PEASE DEVELOPMENT AUTHORITY ORGANIZATION CHART- FEBRUARY 28, 2017



NOTE:
1, EXCLUDES, NON-BENEFITED EMPLOYEES, CONTRACT AND SEASONAL EMPLOYEES.

CONSOLIDATED NONOPERATING (INCOME) EXPENSE FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 AND 2016

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET	INTEREST EXPENSE
INTEREST EXPENSE	14	61	(47)	33	92	PROVIDENT BANK
INTEREST INCOME AND OTHER	(4)	(2)	(2)	(2)	(3)	CITY OF PORTSMOUTH
(GAIN) / LOSS ON SALE OF ASSETS	-	-	-	-	-	TOTAL
	<u>10</u>	<u>59</u>	<u>(49)</u>	<u>31</u>	<u>89</u>	14
						<u>92</u>

NOTE:
1. SEE PAGE #15 FOR FURTHER INFORMATION REGARDING THE PDA CURRENT LONG TERM DEBT STRUCTURE AND CURRENT INTEREST RATES.

SUMMARY OF INTERGOVERNMENTAL RECEIVABLES AS OF FEBRUARY 28, 2017

(\$ 000's)

PROJECT NAME	APPROVAL DATE	TOTAL PROJECT	GRANT AWARD	EXPENDED TO DATE	PDA SHARE	RECEIVED TO DATE	BALANCE DUE PDA	AMOUNT SUBMITTED
TRADEPORT MULTI-USE PATH	11-20-08	802	642	1,171	(243)	928	-	-
PSM ASR CONSTRUCTION PROJECT (SBG 1602)	04-16-13	2,150	2,044	2,113	(105)	1,766	242	-
PSM PAVEMENT AND DRAINAGE (SBG 1603)	11-06-13	1,310	1,244	1,164	(59)	1,105	-	-
PSM OBSTRUCTION REMOVAL / PERMIT/DESIGN (SBG 04-2014)	04-25-14	-	-	226	(11)	103	112	100
PSM RUNWAY 16-34 PRE-DESIGN	TBD	-	-	70	(70)	-	-	-
PSM TERMINAL BATHROOM RENOVATIONS	04-21-16	-	-	505	(67)	(61)	377	373
PSM SECURITY IDENTIFICATION SYSTEM (SBG 05-2016)	03-21-16	-	-	292	(14)	130	148	141
SKYHAVEN RUNWAY 15-33 (SBG 05-2012)	06-18-14	3,790	3,601	3,512	(187)	3,117	208	207
SKYHAVEN TAXILANE PAV AND DRAIN (SBG 06-2015)	03-31-15	-	-	123	(6)	110	7	7
SKYHAVEN RUN DESIGN AND RECON (SBG 04-2012)	09-04-13	567	539	533	(27)	500	6	6
DPH- UPGRADE PORT SECURITY AND SOFTWARE		59	59	5	-	-	5	-
							<u>1,105</u>	<u>834</u>

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF FEBRUARY 28, 2017

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 02-28-17
PORTSMOUTH AIRPORT					
TERMINAL BATHROOM RENOVATIONS (FAA- TBD)	65	440	505	(65)	-
OBSTRUCTION PERMITTING AND DESIGN (FAA-TBD)	2	224	-	224	226
RUNWAY 16-34 PRE-DESIGN (FAA- TBD)	53	25	-	25	78
LIGHTING AND SOFTWARE UPGRADE	45	-	45	(45)	-
ATCT PARTIAL DEMO AND REROOFING	40	381	421	(40)	-
SECURITY IDENTIFICATION SYSTEM	71	221	-	221	292
TERMINAL HVAC UNIT	-	22	-	22	22
PAVEMENT AND DRAINAGE IMPROVEMENTS (SBG 16-03)	-	1	-	1	1
ASR CONSTRUCTION (SBG-16-02)	-	244	239	5	5
	<u>276</u>	<u>1,558</u>	<u>1,210</u>	<u>348</u>	<u>624</u>

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF FEBRUARY 28, 2017

(CONTINUED):

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 02-28-17
SKYHAVEN AIRPORT					
RUNWAY 15-33 RECONSTRUCT-MARKING AND SIGNAGE (SBG 05-2012)	-	83	83	-	-
RUNWAY DESIGN AND RECONSTRUCTION (SBG 04-2012)	-	9	9	-	-
TAXILANE PAVEMENT AND DRAINAGE DESIGN (SBG 06-2015)	116	7	123	(116)	-
	<u>116</u>	<u>99</u>	<u>215</u>	<u>(116)</u>	<u>0</u>
MAINTENANCE					
ELECTRICIAN VAN	-	65	65	-	-
DUMP TRUCK BODY	6	-	-	-	6
MITSUBISHI FORK LIFT TRUCK	-	28	28	-	-
	<u>6</u>	<u>93</u>	<u>93</u>	<u>0</u>	<u>6</u>

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF FEBRUARY 28, 2017

(CONTINUED):

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 02-28-17
GOLF COURSE					
CLUBHOUSE EXPANSION (DESIGN ONLY)	64	-	64	(64)	-
SIMULATOR EQUIPMENT	-	13	13	-	-
GRILL 28 RESTAURANT MODIFICATIONS	-	16	-	16	16
WELL VIABILITY STUDY	-	1	-	1	1
TRU TURF GREENS ROLLER	-	9	9	-	-
	<u>64</u>	<u>39</u>	<u>86</u>	<u>(47)</u>	<u>17</u>
ADMINISTRATION					
CPMUTER REPLACEMENTS	-	5	-	5	5

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF FEBRUARY 28, 2017 (CONTINUED)

(\$ 000's)

<u>PROJECT NAME</u>	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 02-28-17
TRADEPORT					
INTERSECTION AND INFRASTRUCTURE IMPROVEMENTS	31	-	31	(31)	-
LEE STREET HVAC UPGRADE	26	-	26	(26)	-
	<u>57</u>	-	<u>57</u>	<u>(57)</u>	-

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF FEBRUARY 28, 2017 (CONTINUED)

(\$ 000's)

<u>PROJECT NAME</u>	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 02-28-17
DIVISION OF PORTS AND HARBORS					
WATER QUALITY IMPROVEMENT	-	-	-	-	-
TIGER GRANT APPLICATION (2016)	9	(9)	-	(9)	-
INSTALL EMERGENCY CALL BOXES	6	3	9	(6)	-
REPLACE FENDER PILES- PSF	-	12	12	-	-
FILE EXCHANGE SERVER	-	17	17	-	-
FASTLANE GRANT APPLICATION	-	12	-	12	12
UPGRADE PORT SECURITY AND SOFTWARE	-	5	-	5	5
	<u>15</u>	<u>40</u>	<u>38</u>	<u>2</u>	<u>17</u>
TOTAL	<u>534</u>	<u>1,834</u>	<u>1,699</u>	<u>135</u>	<u>669</u>

LONG TERM DEBT LIABILITIES AS OF FEBRUARY 28, 2017

(\$ 000's)

SCHEDULE OF DEBT SERVICE REPAYMENT

DEBT HOLDER / INTEREST RATE	CURRENT PORTION	LONG TERM PORTION	TOTAL AMOUNT DUE
CITY OF PORTSMOUTH- WATER POLLUTION CONTROL NOTE @ 4.50%	116	349	465
TOTAL	<u>116</u>	<u>349</u>	<u>465</u>

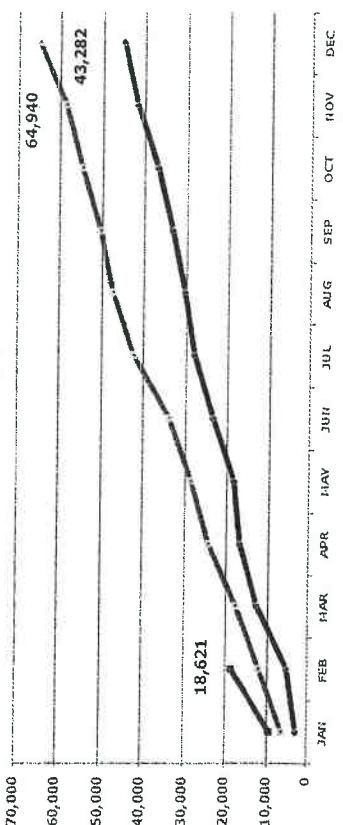
FISCAL YEAR	CITY OF PORTSMOUTH @ 4.50%
2017	116
2018	116
2019	116
2020	117
PAID IN FY 2017	465
TOTAL	<u>465</u>

STATEMENT OF OPERATIONS FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 PORTSMOUTH AIRPORT

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES	617	649	(32)	960	600
FACILITIES RENT	407	402	5	585	398
CARGO AND HANGARS	143	107	36	161	134
CONCESSION REVENUES	20	5	15	7	16
FEE REVENUES	1	103	(102)	156	14
ALL OTHER	46	32	14	51	38
	617	649	(32)	960	600
OPERATING EXPENSES					
PERSONNEL SERVICES AND BENEFITS	583	676	(93)	1,007	630
BUILDINGS AND FACILITIES MAINTENANCE	513	889	(376)	1,247	602
GENERAL AND ADMINISTRATIVE	107	96	11	145	109
UTILITIES	208	213	(5)	344	214
PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	9	13	(4)	19	14
ALL OTHER	-	-	-	-	-
	1,420	1,887	(467)	2,762	1,569
OPERATING INCOME	(803)	(1,238)	435	(1,802)	(969)
NONOPERATING (INCOME) AND EXPENSE					
DEPRECIATION	2,352	2,533	(181)	3,800	2,548
NET OPERATING INCOME	(3,155)	(3,771)	616	(5,602)	(3,517)

ENPLANEMENT DATA



YEAR TO DATE	2015	2016	2017
JAN			
FEB			
MAR			
APR			
MAY			
JUN			
JUL			
AUG			
SEP			
OCT			
NOV			
DEC			
TOTAL	64,940	43,282	18,621

STATEMENT OF OPERATIONS FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 SKYHAVEN AIRPORT

(\$ 000's)

OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
CARGO AND HANGARS	80	87	(7)	130	94	130	171
FUEL SALES	50	78	(28)	120	76	120	31
ALL OTHER	-	-	-	1	1	1	46
	130	165	(35)	251	171	251	53
OPERATING REVENUES							
OPERATING EXPENSES							
PERSONNEL SERVICES AND BENEFITS	41	31	10	46	31	46	31
BUILDINGS AND FACILITIES MAINTENANCE	41	57	(16)	85	53	85	53
GENERAL AND ADMINISTRATIVE	19	24	(5)	36	22	36	22
UTILITIES	18	21	(3)	32	17	32	17
PROFESSIONAL SERVICES	4	3	1	5	4	5	4
MARKETING AND PROMOTION	-	-	-	-	-	-	-
ALL OTHER- FUEL	41	68	(27)	102	66	102	66
	164	204	(40)	306	193	306	193
	(34)	(39)	5	(55)	(22)	(55)	(22)
OPERATING INCOME							
NONOPERATING (INCOME) AND EXPENSE	-	-	-	-	-	-	-
DEPRECIATION	259	193	66	290	143	290	143
	259	193	66	290	143	290	143
	(293)	(232)	(61)	(345)	(165)	(345)	(165)
NET OPERATING INCOME							

GALLONS OF FUEL SOLD	CURRENT MONTH	YEAR TO DATE	TOTAL YEAR	YTD AVE PRICE
FY 2017	349	12,006	12,006	\$ 4.13
FY 2016	641	18,520	26,851	\$ 4.12

NET CASH FLOW	OPERA	CAPITAL EXPEND	DEBT REPAY	GRANT FUNDS	TOTAL
FY 2017	(34)	(99)	-	41	(92)
FY 2016	(53)	(193)	-	451	205
FY 2015	(109)	(3,392)	-	2,834	(667)
FY 2009-2014	(582)	(1,085)	(100)	769	(998)
	(778)	(4,769)	(100)	4,095	(1,552)

STATEMENT OF OPERATIONS FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 TRADEPORT

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES					
RENTAL OF FACILITIES	5,324	5,520	(196)	8,062	5,335
ALL OTHER	268	101	167	146	122
	5,592	5,621	(29)	8,208	5,457
OPERATING EXPENSES					
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-
BUILDINGS AND FACILITIES MAINTENANCE	116	251	(135)	389	197
GENERAL AND ADMINISTRATIVE	31	31	-	47	33
UTILITIES	52	97	(45)	145	89
PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	-	68	(68)	68	20
ALL OTHER	69	93	(25)	140	52
	<u>268</u>	<u>540</u>	<u>(272)</u>	<u>789</u>	<u>391</u>
OPERATING INCOME	5,324	5,081	243	7,419	5,066
NONOPERATING (INCOME) AND EXPENSE					
DEPRECIATION	530	544	(14)	816	553
NET OPERATING INCOME	4,794	4,537	(257)	6,603	4,513

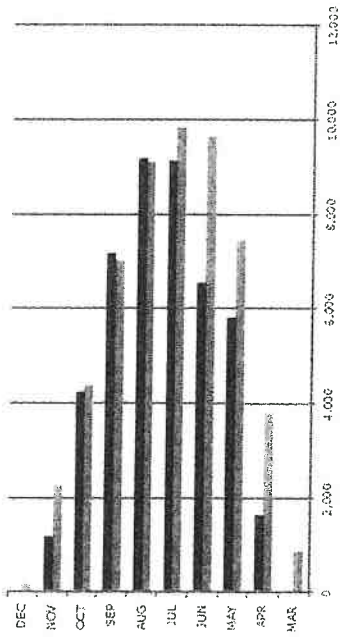
STATEMENT OF OPERATIONS FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 GOLF COURSE

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	YEAR TO DATE ACTUAL	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES	<u>1,592</u>	<u>1,361</u>	<u>231</u>	<u>2,331</u>	<u>1,489</u>						
OPERATING EXPENSES											
PERSONNEL SERVICES AND BENEFITS	611	597	14	934	569	CONCESSION REVENUES	219	197	22	200	
BUILDINGS AND FACILITIES MAINTENANCE	214	214	-	325	218	FEE REVENUES					
GENERAL AND ADMINISTRATIVE	120	105	15	157	111	GOLF FEES	906	747	159	876	
UTILITIES	128	167	(39)	212	154	MEMBERSHIPS	209	202	7	205	
PROFESSIONAL SERVICES	18	6	12	9	8	SIMULATOR	89	95	(6)	78	
MARKETING AND PROMOTION	41	27	14	41	31	LESSONS	<u>11</u>	<u>6</u>	<u>5</u>	<u>7</u>	
ALL OTHER	156	137	19	224	130	MERCHANDISE AND OTHER	<u>1,215</u>	<u>1,050</u>	<u>165</u>	<u>1,166</u>	
	<u>1,288</u>	<u>1,253</u>	<u>35</u>	<u>1,902</u>	<u>1,221</u>		158	114	44	123	
OPERATING INCOME	304	108	196	429	268		1,592	1,361	231	1,489	
NONOPERATING (INCOME) AND EXPENSE						BUSINESS UNIT ANALYSIS					
DEPRECIATION	262	259	3	389	266	PRO SHOP	155	1,129	219	89	1,592
NET OPERATING INCOME	<u>42</u>	<u>(151)</u>	<u>193</u>	<u>40</u>	<u>2</u>	OPERATING REVENUES	132	998	125	33	1,288
						OPERATING EXPENSES (EXCLUDING DEPRECIATION)					
						NET OPERATING INCOME	<u>23</u>	<u>131</u>	<u>94</u>	<u>56</u>	<u>304</u>

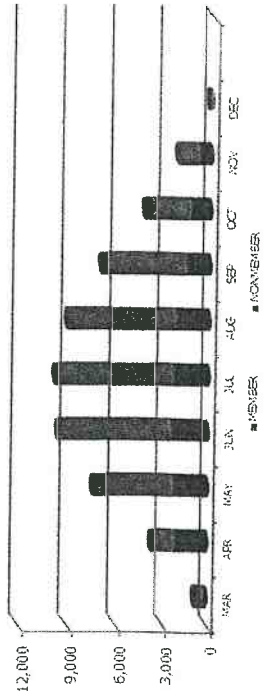
KEY GOLF COURSE BENCHMARKING DATA AS OF FEBRUARY 28, 2017

ROUNDS OF GOLF PLAYED (SEASON)



	2016 YTD	2015 YTD	2016 SEASON	2015 SEASON
ROUNDS PLAYED	54,936	52,110	52,110	52,110
RAIN DAYS	60	48	48	48

2016 MEMBER / NONMEMBER ROUNDS (SEASON)



GOLF SIMULATOR REVENUES

	FY 2017	FY 2016
JULY	\$ 148	\$ -
AUGUST	64	-
SEPTEMBER	-	345
OCTOBER	3,827	2,726
NOVEMBER	12,420	10,176
DECEMBER	21,198	14,417
JANUARY	28,021	24,246
FEBRUARY	23,123	26,504
MARCH	-	17,720
APRIL	-	6,002
MAY	-	963
JUNE	-	102
TOTAL	\$ 88,801	\$ 103,201

BAR AND GRILL GROSS SALES

	FY 2017	FY 2016
JULY	\$ 183,674	\$ 176,459
AUGUST	191,472	185,715
SEPTEMBER	160,353	166,667
OCTOBER	124,495	113,551
NOVEMBER	86,290	70,077
DECEMBER	108,400	105,175
JANUARY	91,004	84,682
FEBRUARY	82,539	81,582
MARCH	-	97,403
APRIL	-	106,478
MAY	-	155,744
JUNE	-	205,159
TOTAL	\$ 1,028,227	\$ 1,548,692

2016 ROUNDS- SEASON

MEMBER	17,327
NONMEMBER	37,609
TOTAL	54,936

2015 ROUNDS- SEASON

MEMBER	15,633
NONMEMBER	36,477
TOTAL	52,110

CLUB/ COURSE FUNCTIONS

	FY 2017 YTD	FY 2016 YTD
GROUPS 12-40	38,901	39,169
TOURNAMENT PLAY	127,347	110,925
LEAGUES	74,513	74,674
FOOD AND ROOM FEES	144,708	183,882

STATEMENT OF OPERATIONS FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 PORT AUTHORITY OF NEW HAMPSHIRE (UNRESTRICTED)

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES	<u>1,408</u>	<u>1,605</u>	(197)	<u>2,351</u>	<u>1,551</u>	FACILITY RENTALS	439	434	652	434
OPERATING EXPENSES						CONCESSION REVENUE	5	5	6	5
PERSONNEL SERVICES AND BENEFITS	727	690	37	1,036	702	FEE REVENUE				
BUILDINGS AND FAC AND MAINTENANCE	94	123	(29)	167	85	MOORING FEES	215	223	335	220
GENERAL AND ADMINISTRATIVE	75	87	(12)	150	124	PARKING	87	83	114	89
UTILITIES	70	102	(32)	154	83	REGISTRATIONS	38	51	170	71
PROFESSIONAL SERVICES	13	17	(4)	26	13	WHARF / DOCK	99	167	225	156
MARKETING AND PROMOTION	-	1	(1)	2	1	FUEL SALES	439	524	844	536
ALL OTHER - FUEL	334	534	(200)	705	380	ALL OTHER	456	568	750	502
	<u>1,313</u>	<u>1,554</u>	(241)	<u>2,240</u>	<u>1,388</u>	TOTAL	<u>1,408</u>	<u>1,605</u>	<u>2,351</u>	<u>1,551</u>
OPERATING INCOME	<u>95</u>	<u>51</u>	<u>44</u>	<u>111</u>	<u>163</u>	BUSINESS UNIT ANALYSIS				
NONOPERATING (INCOME) AND EXPENSE	(1)	-	(1)	-	-	HAMPTON HARBOR	146	164	550	253
DEPRECIATION	496	405	91	606	429	RYE HARBOR	128	128	235	291
NET OP INCOME	<u>(400)</u>	<u>(354)</u>	<u>46</u>	<u>(495)</u>	<u>(266)</u>	PORTSMOUTH FISH PIER	23	23	315	(38)
						MARKET STREET	36	315		(232)
						HARBOR MANAG ADMIN				

STATEMENT OF OPERATIONS FOR THE EIGHT MONTH PERIOD ENDING FEBRUARY 28, 2017 PORT AUTHORITY OF NEW HAMPSHIRE (RESTRICTED)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	FOREIGN TRADE ZONE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
HARBOR DREDGING											
OPERATING REVENUES	71	60	11	107	76	OPERATING REVENUES	5	3	2	56	6
OPERATING EXPENSES						OPERATING EXPENSES					
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-
BUILDINGS AND FACILITIES MAINTENANCE	2	34	(32)	50	272	BUILDINGS AND FACILITIES MAINTENANCE	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	3	-	3	-	13	GENERAL AND ADMINISTRATIVE	-	-	-	1	-
UTILITIES	-	-	-	-	-	UTILITIES	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	-	-	-	-	-	MARKETING AND PROMOTION	7	6	1	8	4
ALL OTHER	-	-	-	-	-	ALL OTHER	-	-	-	-	-
	5	34	(29)	50	285		7	6	1	9	4
OPERATING INCOME	66	26	40	57	(209)	OPERATING INCOME	(2)	(3)	1	(4)	2
NONOPERATING (INCOME) AND EXPENSE						NONOPERATING (INCOME) AND EXPENSE					
DEPRECIATION	43	25	18	38	27	DEPRECIATION	-	-	-	-	-
NET OPERATING INCOME	23	1	22	19	(236)	NET OPERATING INCOME	(2)	(3)	1	(4)	2

**STATEMENT OF OPERATIONS FOR THE EIGHT MONTH
PERIOD ENDING FEBRUARY 28, 2017
PORT AUTHORITY OF NEW HAMPSHIRE (RESTRICTED)**

(CONTINUED)

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR ACTUAL TO DATE	REVOLVING LOAN FUND RECONCILIATION		
	<u>30</u>	<u>25</u>	<u>5</u>	<u>37</u>	<u>23</u>	BALANCE AT 02-28-2017	BALANCE AT 06-30-2016	BALANCE AT 06-30-2015
REVOLVING LOAN FUND								
OPERATING REVENUES								
OPERATING EXPENSES								
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	114	78	330
BUILDINGS AND FACILITIES MAINTENANCE	-	-	-	-	-	-	-	43
GENERAL AND ADMINISTRATIVE	-	-	-	1	2	<u>114</u>	<u>78</u>	<u>373</u>
UTILITIES	-	-	-	-	-			
PROFESSIONAL SERVICES	14	15	(1)	22	15	136	131	115
MARKETING AND PROMOTION	-	-	-	-	-	928	954	666
ALL OTHER	-	-	-	-	-	<u>1,064</u>	<u>1,085</u>	<u>781</u>
OPERATING INCOME	16	10	6	14	6	<u>1,178</u>	<u>1,163</u>	<u>1,154</u>
NONOPERATING (INCOME) AND EXPENSE								
DEPRECIATION	-	-	-	-	-	90.3	93.3	70.3
NET OPERATING INCOME	16	10	6	14	6	<u>15.3</u>	<u>18.3</u>	<u>(4.7)</u>

CASH BALANCES

GENERAL FUNDS 114 78 330
 SEQUESTERED FUNDS - - 43

**LOANS
OUTSTANDING**

CURRENT 136 131 115
 LONG TERM 928 954 666

CAPITAL UTILIZATION RATE- % (*) 90.3 93.3 70.3

FUND EXCESS (DEFICIENCY)- % (*) 15.3 18.3 (4.7)

(*) EXCLUDES SEQUESTERED FUNDS.

PEASE DEVELOPMENT AUTHORITY STATEMENT OF NET POSITION

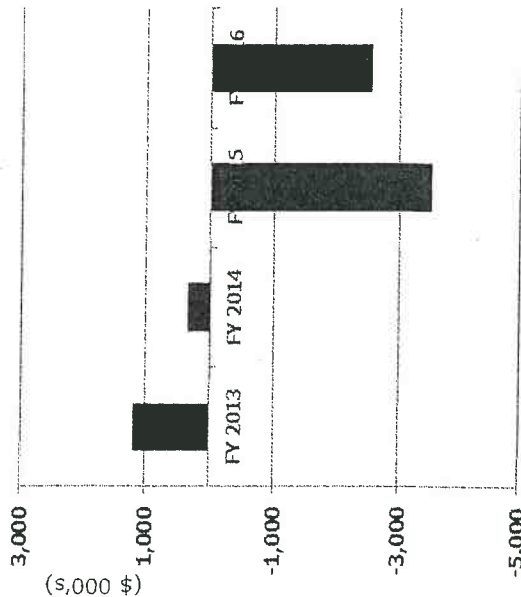
(EXCLUDING PORT AUTHORITY OF NEW HAMPSHIRE)

(\$ 000's)

DISCUSSION AND ANALYSIS

- CONTINUED FINANCIAL OBLIGATION TO SUPPORT NONGRANT RELATED CAPITAL PROJECTS AND DEBT REPAYMENT.
- REVENUE ESCALATION / CPI HAS BEEN EXCEEDED BY COST ESCALATION RELATIVE TO PERSONNEL SERVICES AND BENEFITS.

NET UNRESTRICTED POSITION AT JUNE 30



	FEB 28 2017	JUN 30 2016	FEB 28 2017	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	2,225	1,033	1,795	1,302
ACCOUNTS RECEIVABLE- NET	1,396	521	54	269
OTHER ASSETS	489	434	338	318
TOTAL CURRENT ASSETS	4,110	1,988	116	116
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
TOTAL RESTRICTED ASSETS	-	-	-	-
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	55,378	57,174	161	161
CONSTRUCTION IN PROCESS (PAGES #10-#14)	653	518	-	-
OTHER- LT RECEIVABLE	56,031	57,692	55,453	56,957
TOTAL ASSETS	60,141	59,679	(955)	(2,537)
DEFERRED OUTFLOWS OF RESOURCES	623	623	54,498	54,420
PENSION				
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	1,795	1,302	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	54	269	-	-
UNEARNED REVENUE	338	318	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	116	116	-	-
TOTAL CURRENT LIABILITIES	2,303	2,005	161	161
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	3,368	3,368	-	-
OTHER LT LIABILITIES	434	349	-	-
TOTAL LIABILITIES	3,802	3,717	6,105	5,722
DEFERRED INFLOWS OF RESOURCES				
PENSION	161	161	-	-
NET POSITION	56,031	57,692	55,453	56,957
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	(955)	(2,537)	-	-
TOTAL NET POSITION	54,498	54,420	54,498	54,420

PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- UNRESTRICTED FUNDS

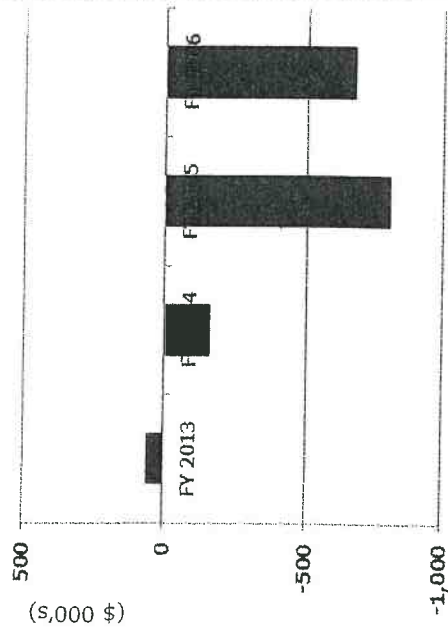
(\$ 000's)

	FEB 28 2017	JUN 30 2016	FEB 28 2017	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	645	680		
ACCOUNTS RECEIVABLE- NET	20	68		
OTHER ASSETS	29	33		
TOTAL CURRENT ASSETS	<u>694</u>	<u>781</u>		
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	-	-		
ACCOUNTS RECEIVABLES- NET	-	-		
TOTAL RESTRICTED ASSETS	<u>-</u>	<u>-</u>		
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	9,713	10,191		
CONSTRUCTION IN PROCESS (PAGES #10-#14)	17	9		
TOTAL ASSETS	<u>9,730</u>	<u>10,200</u>		
DEFERRED OUTFLOWS OF RESOURCES	<u>10,424</u>	<u>10,981</u>		
PENSION	153	153		
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	213	395		
ACCOUNTS PAYABLE- CONSTRUCTION	-	4		
UNEARNED REVENUE	285	279		
REVOLVING LOC FACILITY	-	-		
CURRENT PORTION- LT LIABILITIES	-	-		
TOTAL CURRENT LIABILITIES	<u>498</u>	<u>678</u>		
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	888	888		
OTHER LT LIABILITIES	19	-		
TOTAL LIABILITIES	<u>1,405</u>	<u>1,566</u>		
DEFERRED INFLOWS OF RESOURCES				
PENSION	46	46		
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	9,730	10,196		
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-		
HARBOR DREDGING	-	-		
FOREIGN TRADE ZONE	-	-		
UNRESTRICTED	(604)	(674)		
TOTAL NET POSITION	<u>9,126</u>	<u>9,522</u>		

DISCUSSION AND ANALYSIS

- CONTINUED FINANCIAL OBLIGATION TO SUPPORT UNREIMBURSED CAPITAL PROJECTS HAS DETERIORATED FINANCIAL STRUCTURE AND MAY CHALLENGE CURRENT SERVICE LEVELS.
- \$ 1.9 MILLION IN STORM WATER MANAGEMENT SYSTEM MODIFICATION AND IMPROVEMENT PROJECT COSTS IN PAST THREE FISCAL YEARS. THE PIER EXPANSION FUND HAS PROVIDED \$1.0 MILLION IN MONIES WHILE \$0.9 MILLION HAS BEEN ABSORBED BY UNRESTRICTED FUND BALANCES.

NET UNRESTRICTED POSITION AT JUNE 30



PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- FOREIGN TRADE ZONE

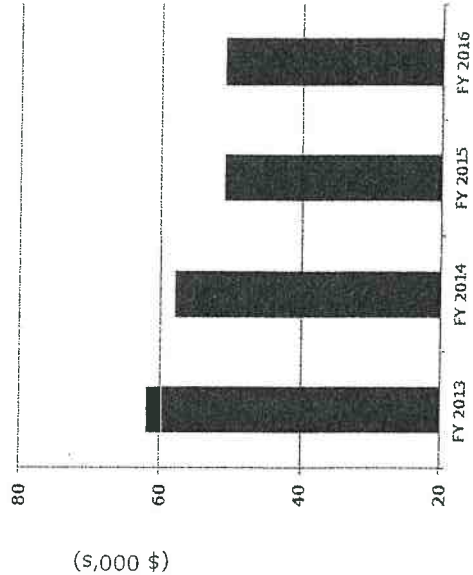
(\$ 000's)

	FEB 28 2017	JUN 30 2016	FEB 28 2017	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	43	51	43	51
ACCOUNTS RECEIVABLES- NET	5	-	5	-
TOTAL RESTRICTED ASSETS	<u>48</u>	<u>51</u>	<u>48</u>	<u>51</u>
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	-	-	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	-	-	-	-
TOTAL ASSETS	<u>48</u>	<u>51</u>	<u>48</u>	<u>51</u>
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	-	-	-	-
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	-	-	-	-
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE UNRESTRICTED	48	51	48	51
TOTAL NET POSITION	<u>48</u>	<u>51</u>	<u>48</u>	<u>51</u>

DISCUSSION AND ANALYSIS

- STEADY STATE WITH NO INDICATION OF FINANCIAL CHALLENGES.
- DURING FY 2016 WESTINGHOUSE ELECTRIC SUSPENDED THEIR PARTICIPATION IN FTZ

**NET RESTRICTED POSITION
AT JUNE 30**



PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- HARBOR DREDGING

(\$ 000's)

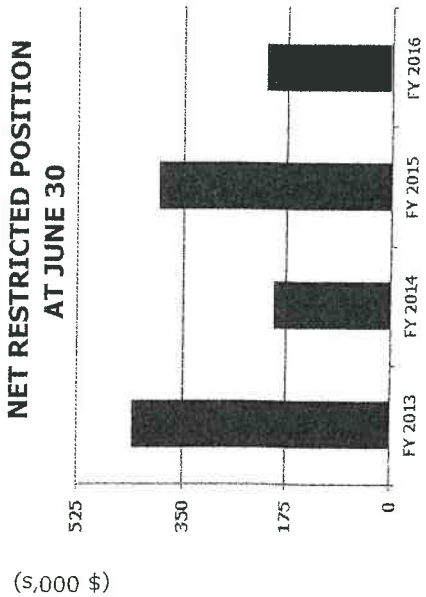
	FEB 28 2017	JUN 30 2016	FEB 28 2017	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	254	265
ACCOUNTS RECEIVABLE- NET	-	-	-	6
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	510	473	-	-
ACCOUNTS RECEIVABLES- NET	-	3	-	-
TOTAL RESTRICTED ASSETS	510	476	254	271
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	671	692	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	-	6	-	-
TOTAL ASSETS	671	698	254	271
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	-	-	-	-
TOTAL NET POSITION	671	698	254	271
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	-	-	-	-
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	670	692	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
TOTAL NET POSITION	670	692	254	271

DISCUSSION AND ANALYSIS

CONTINUED FINANCIAL OBLIGATION TO SUPPORT UNREIMBURSED CAPITAL PROJECTS OR REPAIRS AND MAINTENANCE FOR PORT OPERATIONS.

- FY 2011- HAMPTON HARBOR \$ 140
- FY 2012- SEABROOK / HAMPTON 200
- FY 2013- TURNING BASIN 128
- FY 2014- TURNING BASIN 12
- SOUTH ACCESS BRIDGE 384
- FY 2015
- GROUND TRUCK SCALE 78
- ALL OTHER 25
- FY 2016
- TRUCK SCALE 40
- ALL OTHER 18
- FY 2017
- FENDER PILES 12
- EMERG CALL BOXES 4

NET RESTRICTED POSITION AT JUNE 30



(\$,000)

PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- REVOLVING LOAN

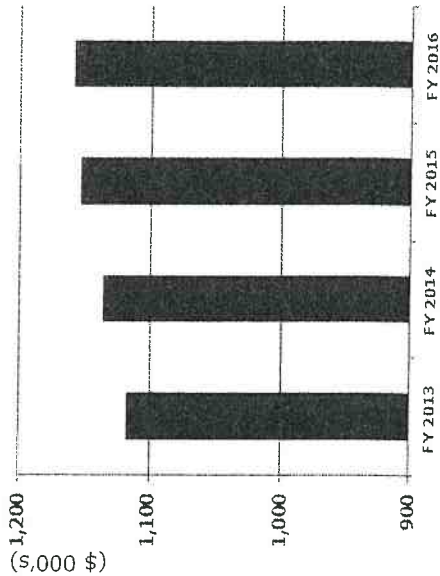
(\$ 000's)

	FEB 28 2017	JUN 30 2016	FEB 28 2017	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	113	78	113	78
ACCOUNTS RECEIVABLES- NET	<u>1,164</u>	<u>1,084</u>	<u>1,164</u>	<u>1,084</u>
TOTAL RESTRICTED ASSETS	<u>1,177</u>	<u>1,162</u>	<u>1,177</u>	<u>1,162</u>
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	-	-	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	-	-	-	-
TOTAL ASSETS	<u>1,177</u>	<u>1,162</u>	<u>1,177</u>	<u>1,162</u>
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	-	-	-	-
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	2	-	2	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	<u>2</u>	<u>-</u>	<u>2</u>	<u>-</u>
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	<u>2</u>	<u>-</u>	<u>2</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	1,175	1,159	1,175	1,159
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
TOTAL NET POSITION	<u>1,175</u>	<u>1,159</u>	<u>1,175</u>	<u>1,159</u>

DISCUSSION AND ANALYSIS

- STEADY STATE WITH NO INDICATION OF ANY FINANCIAL CHALLENGES RELATIVE TO THE FUND BALANCE.
- CURRENT REGULATORY CLIMATE DOES HOWEVER POTENTIALLY CHALLENGE THE DEMAND FOR FUTURE LOANS AND POTENTIALLY, REPAYMENT OF CURRENT LOANS OUTSTANDING.

**NET RESTRICTED POSITION
AT JUNE 30**



CASH FLOW PROJECTIONS FOR THE NINE MONTH PERIOD ENDING DECEMBER 31, 2017

**FINANCE COMMITTEE MEETING
APRIL 19, 2017**



PEASE DEVELOPMENT AUTHORITY CASH FLOW SUMMARY OVERVIEW APRIL 1, 2017 TO DECEMBER 31, 2017

(EXCLUDING DIVISION OF PORTS AND HARBORS)

(\$ 000's)

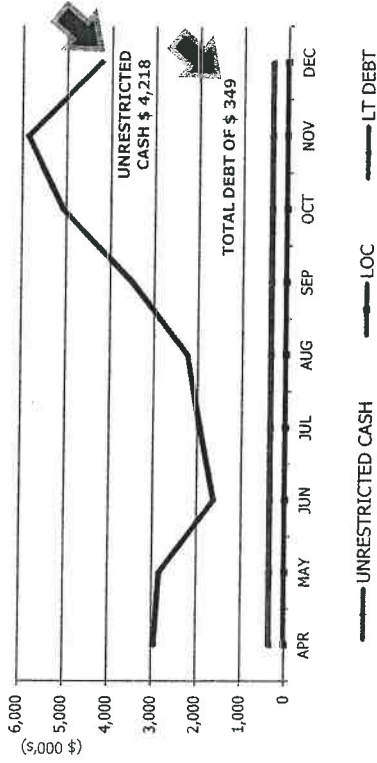
	AMOUNT
OPENING FUND BALANCE	<u>2,345</u>
SOURCES OF FUNDS	
TRADEPORT TENANTS	6,980
GRANT AWARDS (SEE PAGE #8)	5,647
GOLF COURSE FEE AND CONCESSION REVENUES	1,445
PORTSMOUTH AIRPORT	420
SKYHAVEN AIRPORT HANGAR AND FUEL REVENUES	156
MUNICIPAL SERVICE FEE (COP)- NET	(58)
EXTERNAL BANK WORKING CAPITAL- NET	-
	<u>14,590</u>
USES OF FUNDS	
CAPITAL EXPENDITURES- GRANT (SEE PAGE #4)	6,921
PERSONNEL SERVICES AND BENEFITS	4,130
OPERATING EXPENSES	1,000
CAPITAL EXPENDITURES- NON GRANT (SEE PAGES #5-#7)	666
LONG TERM DEBT RETIREMENT	-
	<u>12,717</u>
NET CASH FLOW	<u>1,873</u>
CLOSING FUND BALANCE	<u>4,218</u>

DISCUSSION

AT THIS TIME, THE PDA DOES NOT ANTICIPATE THE NEED TO FURTHER UTILIZE IT'S SHORT TERM LINE OF CREDIT WITH THE PROVIDENT BANK TO PRIMARILY FINANCE PROJECTED GRANT RELATED CAPITAL EXPENDITURES.

CURRENT SENSITIVITIES TOWARD FUTURE PROJECTIONS INCLUDE 1) RECEIPT OF FEDERAL / STATE GRANT AWARDS, 2) ACCURACY OF CAPITAL EXPENDITURE FORECAST AND 3) TRADEPORT REVENUE STREAMS.

PROJECTED CASH AND DEBT BALANCES



TOTAL FUND BALANCES	BALANCE AT 03-31-2017	BALANCE AT 06-30-2016
PDA UNRESTRICTED	2,334	1,022
PDA DESIGNATED	11	12
TOTAL	<u>2,345</u>	<u>1,034</u>

PEASE DEVELOPMENT AUTHORITY STATEMENT OF CASH FLOW (EXCLUDING THE DIVISION OF PORTS AND HARBORS) APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPENING FUND BALANCE	<u>2,345</u>	<u>2,941</u>	<u>2,835</u>	<u>1,612</u>	<u>1,936</u>	<u>2,222</u>	<u>3,495</u>	<u>5,062</u>	<u>5,858</u>	<u>2,345</u>
SOURCES OF FUNDS										
TRADEPORT TENANTS	1,075	600	615	1,080	620	625	1,080	645	640	6,980
GRANT AWARDS <small>(SEE PAGE #8)</small>	-	-	369	585	858	1,875	995	815	150	5,647
MUNICIPAL SERVICE FEE	375	250	250	375	250	250	375	250	250	2,625
GOLF COURSE	65	165	200	215	210	195	190	120	85	1,445
PORTSMOUTH AIRPORT	50	45	45	50	45	45	50	45	45	420
SKYHAVEN AIRPORT	17	18	18	19	18	18	17	16	15	156
WORKING CAPITAL RLOC- NET	-	-	-	-	-	-	-	-	-	-
	<u>1,582</u>	<u>1,078</u>	<u>1,497</u>	<u>2,324</u>	<u>2,001</u>	<u>3,008</u>	<u>2,707</u>	<u>1,891</u>	<u>1,185</u>	<u>17,273</u>
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	455	440	465	470	470	465	450	455	460	4,130
CAPITAL- GRANT RELATED <small>(SEE PAGE #4)</small>	300	544	803	1,384	1,110	1,100	450	430	800	6,921
CAPITAL- NONGRANT <small>(SEE PAGES #5-#7)</small>	131	85	35	35	40	55	145	105	35	666
MUNICIPAL SERVICE FEE	-	-	1,312	21	-	-	-	-	1,350	2,683
OPERATING EXPENSES	100	115	105	90	95	115	95	105	180	1,000
LONG TERM DEBT RETIREMENT	-	-	-	-	-	-	-	-	-	-
	<u>986</u>	<u>1,184</u>	<u>2,720</u>	<u>2,000</u>	<u>1,715</u>	<u>1,735</u>	<u>1,140</u>	<u>1,095</u>	<u>2,825</u>	<u>15,400</u>
NET CASH FLOW	596	(106)	(1,223)	324	286	1,273	1,567	796	(1,640)	1,873
CLOSING FUND BALANCE	<u>2,941</u>	<u>2,835</u>	<u>1,612</u>	<u>1,936</u>	<u>2,222</u>	<u>3,495</u>	<u>5,062</u>	<u>5,858</u>	<u>4,218</u>	<u>4,218</u>

PEASE DEVELOPMENT AUTHORITY

CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)

APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
GRANT REIMBURSEMENT										
PORTSMOUTH AIRPORT										
AIR NATIONAL GUARD TAXIWAY ALPHA	-	100	100	800	850	900	300	150	-	3,200
OBSTRUCTION MITIGATION- DESIGN	10	20	21	10	-	-	-	-	-	61
OBSTRUCTION MITIGATION- CONSTRUCT	-	-	-	-	-	-	-	100	100	200
IDENTIFICATION MANAGEMENT SYSTEM- PHASE I	60	65	47	14	-	-	-	-	-	186
IDENTIFICATION MANAGEMENT SYSTEM- PHASE II	50	25	80	10	10	-	-	-	-	175
RW PRELIMINARY DESIGN	5	5	5	-	-	100	100	100	100	415
TERMINAL ENHANCEMENT STUDY **	-	-	-	-	-	-	-	50	100	150
BATHROOM RENOVATIONS	20	29	-	-	-	-	-	-	-	49
	<u>145</u>	<u>244</u>	<u>253</u>	<u>834</u>	<u>860</u>	<u>1,000</u>	<u>400</u>	<u>400</u>	<u>300</u>	<u>4,436</u>
SKYHAVEN AIRPORT										
RUNWAY CONSTRUCTION	-	50	50	50	-	-	-	-	-	150
TAXILANE PAVEMENT (CONSTRUCTION)	150	250	500	500	250	100	50	30	-	1,830
TAXILANE PAVEMENTS (DESIGN)	5	-	-	-	-	-	-	-	-	5
ROTARY PLOW**	-	-	-	-	-	-	-	-	500	500
	<u>155</u>	<u>300</u>	<u>550</u>	<u>550</u>	<u>250</u>	<u>100</u>	<u>50</u>	<u>30</u>	<u>500</u>	<u>2,485</u>
	300	544	803	1,384	1,110	1,100	450	430	800	6,921

NOTE:
** PENDING BOARD APPROVAL

**PEASE DEVELOPMENT AUTHORITY
 CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)
 APRIL 1, 2017 TO DECEMBER 31, 2017**

(\$ 000's)

(CONTINUED):

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
<u>NONGRANT REIMBURSEMENT</u>										
TRADEPORT										
WATER TOWER LOGO	-	-	30	-	-	-	-	-	-	30
OIL WATER SEPARATOR CLEANING	30	-	-	-	-	-	20	-	-	50
	<u>30</u>	=	<u>30</u>	=	=	=	<u>20</u>	=	=	<u>80</u>

NOTE:
 ** PENDING BOARD APPROVAL

PEASE DEVELOPMENT AUTHORITY CAPITAL EXPENDITURES APRIL 1, 2017 TO DECEMBER 31, 2017

(EXCLUDING THE DIVISION OF PORTS AND HARBORS)

(CONTINUED):

(\$ 000'S)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
<u>NONGRANT REIMBURSEMENT</u>										
SKYHAVEN AIRPORT										
SRE DOOR REPLACEMENT / REPAIR (SPRINGS) **	-	-	-	-	-	-	15	-	-	15
TERMINAL PARKING LOT **	-	-	-	-	-	25	-	-	-	25
	-	-	-	-	-	25	15	-	-	40
ADMINISTRATION										
COMPUTERS / PRINTERS / SOFTWARE / SERVERS / TELECOMMUNICATIONS **	-	15	-	-	20	-	-	20	-	55
GOLF COURSE										
DEBRIS BLOWER **	8	-	-	-	-	-	-	-	-	8
GREENS ROLLER **	10	-	-	-	-	-	-	-	-	10
BLUE COURSE BRIDGES **	-	-	5	25	-	-	-	-	-	30
RESTAURANT MODIFICATIONS	40	10	-	-	-	-	-	-	-	50
WEBSITE UPGRADE **	5	-	-	-	-	-	-	-	-	5
TRIM MOWERS **	-	-	-	-	-	-	-	50	-	50
FAIRWAY MOWER **	-	60	-	-	-	-	-	-	-	60
	63	70	5	25	-	-	-	50	-	213

NOTE:
** PENDING BOARD APPROVAL

7

PEASE DEVELOPMENT AUTHORITY
CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)
APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

(CONTINUED):

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
<u>NONGRANT REIMBURSEMENT</u> (CONTINUED):										
PORTSMOUTH AIRPORT										
TERMINAL RUNWAY RELAMPING (LED) **	-	-	-	-	20	30	-	-	-	50
REROOFING OF HUT # 7 AND #8 **	-	-	-	-	-	-	40	10	-	50
NORTH WEATHER STATION GENERATOR **	-	-	-	-	-	-	-	-	35	35
TERMINAL SEATING	38	-	-	-	-	-	-	-	-	38
PARKING LOT POLES- SIGNAGE **	-	-	-	10	-	-	-	-	-	10
	<u>38</u>	<u>-</u>	<u>-</u>	<u>10</u>	<u>20</u>	<u>30</u>	<u>40</u>	<u>10</u>	<u>35</u>	<u>183</u>
MAINTENANCE										
BUILDING INFRASTRUCTURE**	-	-	-	-	-	-	25	25	-	50
VEHICLE FLEET REPLACEMENT **	-	-	-	-	-	-	45	-	-	45
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70</u>	<u>25</u>	<u>-</u>	<u>95</u>
TOTAL NONGRANT	<u>131</u>	<u>85</u>	<u>35</u>	<u>35</u>	<u>40</u>	<u>55</u>	<u>145</u>	<u>105</u>	<u>35</u>	<u>666</u>

NOTE:
 ** PENDING BOARD APPROVAL

PEASE DEVELOPMENT AUTHORITY RECEIPT GRANT AWARDS (EXCLUDING THE DIVISION OF PORTS AND HARBORS) APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
PORTSMOUTH AIRPORT										
AIR NATIONAL GUARD TAXIWAY ALPHA	-	-	100	100	800	850	900	300	150	3,200
OBSTRUCTION MITIGATION- DESIGN	-	-	28	-	-	30	-	-	-	58
OBSTRUCTION MITIGATION- CONSTRUCT	-	-	-	-	-	-	-	-	-	-
IDENTIFICATION MANAGEMENT SYSTEM- PHASE I	-	-	120	-	58	-	-	-	-	178
IDENTIFICATION MANAGEMENT SYSTEM- PHASE II	-	-	70	-	-	-	95	-	-	165
RW PRELIMINARY DESIGN	-	-	-	10	-	-	-	190	-	200
TERMINAL ENHANCEMENT STUDY	-	-	-	-	-	-	-	-	-	-
BATHROOM RENOVATIONS	-	-	46	-	-	-	-	-	-	46
SKYHAVEN AIRPORT										
RUNWAY CONSTRUCTION	-	-	-	95	-	45	-	-	-	140
TAXILANE PAVEMENT- CONSTRUCTION	-	-	-	300	-	950	-	325	-	1,655
TAXILANE PAVEMENT- DESIGN	-	-	5	-	-	-	-	-	-	5
ROTARY PLOW	-	-	-	-	-	-	-	-	-	-
TOTAL GRANT	=	=	<u>369</u>	<u>585</u>	<u>858</u>	<u>1,875</u>	<u>995</u>	<u>815</u>	<u>150</u>	<u>5,647</u>

DIVISION OF PORTS AND HARBORS CASH FLOW SUMMARY OVERVIEW APRIL 1, 2017 TO DECEMBER 31, 2017

(EXCLUDING RESTRICTED FUNDS)

(\$ 000's)

	AMOUNT
OPENING FUND BALANCE	<u>693</u>
SOURCES OF FUNDS	
FACILITY RENTALS	490
MOORING FEES	10
REGISTRATIONS / WHARFAGE	155
FUEL SALES	220
PARKING FEES AND CONCESSIONS	208
	<u>1,083</u>
USES OF FUNDS	
PERSONNEL SERVICES AND BENEFITS	831
OPERATING EXPENSES	355
FUEL PROCUREMENT	199
CAPITAL EXPENDITURES	30
ALL OTHER	-
	<u>1,415</u>
NET CASH FLOW	<u>(332)</u>
CLOSING FUND BALANCE	<u>361</u>

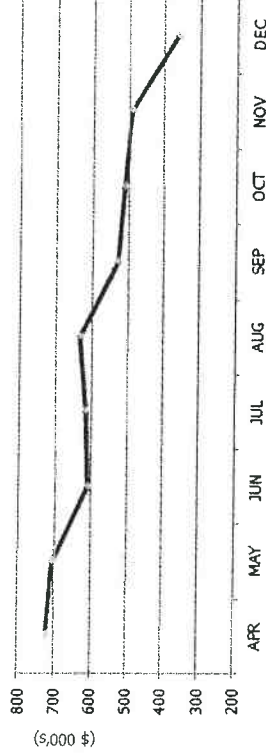
DISCUSSION

CURRENT SENSITIVITIES TOWARD FUTURE PROJECTIONS INCLUDE 1) ACCURACY OF CAPITAL EXPENDITURE FORECAST, 2) WORKERS COMPENSATION CLAIMS AND OR LEGAL SETTLEMENTS, 3) FUEL CONSUMPTION AND 4) CONTINUED CONTAINMENT OF EMPLOYEE OVERTIME.

LEASE AGREEMENT WITH STATE OF MAINE DEPARTMENT OF TRANSPORTATION EXPIRES **DECEMBER 31, 2017**.

\$ 252 LOAN AMORTIZATION PERIOD AND INTEREST RATE ASSOCIATED WITH HB 25-FN-A (PISCATAQUA RIVER TURNING BASIN), HAS YET TO BE DETERMINED.

PROJECTED UNRESTRICTED CASH BALANCES



	BALANCE AT 03-31-2017	BALANCE AT 06-30-2016
TOTAL FUND BALANCES		
UNRESTRICTED FUNDS	693	680
HARBOR DREDGING	520	473
FOREIGN TRADE ZONE	43	46
REVOLVING LOAN FUND	<u>129</u>	<u>78</u>
TOTAL	<u>1,385</u>	<u>1,277</u>

DIVISION OF PORTS AND HARBORS

STATEMENT OF CASH FLOW - UNRESTRICTED FUNDS

APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPENING FUND BALANCE	693	722	705	608	618	634	528	512	489	693
SOURCES OF FUNDS										
FACILITY RENTALS	54	54	54	54	55	55	55	54	55	490
CONCESSION REVENUES	2	3	2	3	4	4	-	-	-	18
MOORING FEES	10	-	-	-	-	-	-	-	-	10
REGISTRATIONS / WHARFAGE	50	10	15	15	20	15	10	10	10	155
PARKING FEES	10	15	35	35	45	35	15	-	-	190
FUEL SALES	25	30	30	30	25	20	20	20	20	220
	<u>151</u>	<u>112</u>	<u>136</u>	<u>137</u>	<u>149</u>	<u>129</u>	<u>100</u>	<u>84</u>	<u>85</u>	<u>1,083</u>
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	48	49	170	55	59	180	60	50	160	831
BUILDINGS AND FACILITIES	20	10	10	10	15	10	5	5	10	95
GENERAL AND ADMINISTRATIVE	12	9	11	10	11	12	9	9	9	92
UTILITIES	19	14	15	15	15	15	14	15	16	138
PROFESSIONAL SERVICES	-	10	-	-	10	-	-	10	-	30
FUEL PROCUREMENT	23	27	27	27	23	18	18	18	18	199
CAPITAL EXPENDITURES AND OTHER	-	10	-	10	-	-	10	-	-	30
	<u>122</u>	<u>129</u>	<u>233</u>	<u>127</u>	<u>133</u>	<u>235</u>	<u>116</u>	<u>107</u>	<u>213</u>	<u>1,415</u>
NET CASH FLOW	29	(17)	(97)	10	16	(106)	(16)	(23)	(128)	(332)
CLOSING FUND BALANCE	722	705	608	618	634	528	512	489	361	361

DIVISION OF PORTS AND HARBORS STATEMENT OF CASH FLOW- HARBOR DREDGING FUND APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPENING FUND BALANCE	<u>520</u>	<u>516</u>	<u>517</u>	<u>503</u>	<u>492</u>	<u>474</u>	<u>482</u>	<u>474</u>	<u>483</u>	<u>520</u>
SOURCES OF FUNDS										
PIER USAGE FEES	6	4	5	5	3	3	4	5	3	41
REGISTRATIONS	2	1	1	2	1	2	2	2	2	14
FUEL FLOWAGE FEES	2	2	2	2	3	3	3	2	2	21
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	10	7	8	9	7	8	9	9	7	76
BUILDINGS AND FACILITIES	14	6	-	20	-	-	15	-	5	60
GENERAL AND ADMINISTRATIVE	-	-	2	-	-	-	2	-	-	4
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	-
ALL OTHER- (CBOC)	-	-	20	-	25	-	-	-	-	45
NET CASH FLOW	<u>14</u>	<u>6</u>	<u>22</u>	<u>20</u>	<u>25</u>	<u>-</u>	<u>17</u>	<u>-</u>	<u>5</u>	<u>109</u>
	(4)	1	(14)	(11)	(18)	8	(8)	9	2	(35)
CLOSING FUND BALANCE	<u>516</u>	<u>517</u>	<u>503</u>	<u>492</u>	<u>474</u>	<u>482</u>	<u>474</u>	<u>483</u>	<u>485</u>	<u>485</u>

DIVISION OF PORTS AND HARBORS

STATEMENT OF CASH FLOW- FOREIGN TRADE ZONE

APRIL 1, 2017 TO DECEMBER 31, 2017

(\$, 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPENING FUND BALANCE	43	43	48	48	48	48	48	43	48	43
SOURCES OF FUNDS										
FACILITY RENTALS	-	5	-	-	-	-	-	5	-	10
ALL OTHER	-	-	-	-	-	-	-	-	-	-
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	-	-	-	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	-	-	-	-	-	-	-	-	-	-
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-	5	-	-	5
ALL OTHER	-	-	-	-	-	-	-	-	-	-
NET CASH FLOW	-	-	-	-	-	-	5	-	-	5
CLOSING FUND BALANCE	43	48	48	48	48	48	43	48	48	48

DIVISION OF PORTS AND HARBORS

STATEMENT OF CASH FLOW - REVOLVING LOAN

APRIL 1, 2017 TO DECEMBER 31, 2017

(\$ 000's)

	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OPENING FUND BALANCE	<u>129</u>	<u>93</u>	<u>46</u>	<u>62</u>	<u>78</u>	<u>93</u>	<u>110</u>	<u>101</u>	<u>116</u>	<u>129</u>
SOURCES OF FUNDS										
LOAN REPAYMENTS	12	13	13	13	13	13	13	13	13	116
INTEREST INCOME-LOANS	4	4	5	5	5	5	5	5	5	43
INTEREST INCOME- FUND BALANCE	-	1	-	-	-	1	-	-	-	2
SEQUESTERED FUNDS	-	-	-	-	-	-	-	-	-	-
	<u>16</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>19</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>161</u>
USE OF FUNDS										
NEW LOANS ISSUED	50	62	-	-	-	-	25	-	-	137
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	-	-	-	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	-	-	-	-	-	-	-	-	-	-
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	2	3	2	2	3	2	2	3	2	21
ALL OTHER	-	-	-	-	-	-	-	-	-	-
	<u>52</u>	<u>65</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>2</u>	<u>27</u>	<u>3</u>	<u>2</u>	<u>158</u>
NET CASH FLOW	(36)	(47)	16	16	15	17	(9)	15	16	3
CLOSING FUND BALANCE	<u>93</u>	<u>46</u>	<u>62</u>	<u>78</u>	<u>93</u>	<u>110</u>	<u>101</u>	<u>116</u>	<u>132</u>	<u>132</u>

PEASE DEVELOPMENT AUTHORITY

**CAPITAL IMPROVEMENT PLAN
FY 2017 - FY 2023**

**FINANCE COMMITTEE MEETING
APRIL 19, 2017**

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APPENDIX- BUSINESS UNIT CAPITAL PROJECT REQUESTS

PORTSMOUTH AIRPORT
SKYHAVEN AIRPORT
TRADEPORT
GOLF COURSE
DIVISION OF PORTS AND HARBORS

SUMMARY FINDINGS...

\$ (000's)

THE CURRENT UPDATE TO THE CAPITAL IMPROVEMENT PLAN, EXCLUDING THE DIVISION OF PORTS AND HARBORS, HAS IDENTIFIED PROJECT REQUESTS THAT TOTAL \$68,390. THE OVERRIDING EMPHASIS IN PROJECTED SPENDING IS TOWARD INFRASTRUCTURE ACTIVITIES AT THE PSM, SKYHAVEN AND THE TRADEPORT.

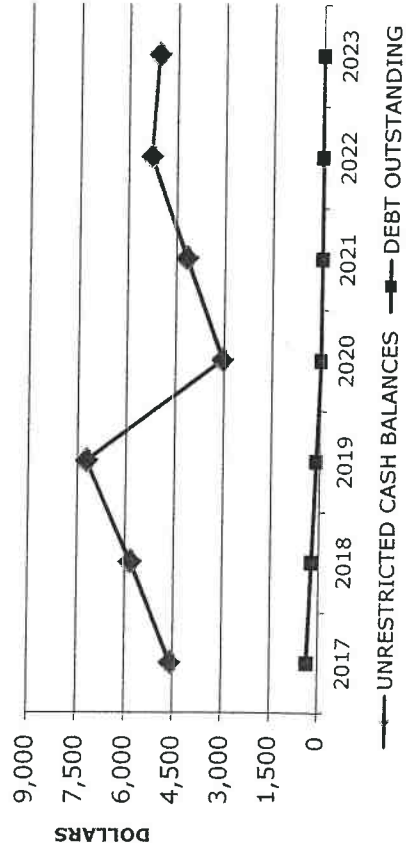
	GRANT FUNDED	INTERNALLY FUNDED	TOTAL
INFRASTRUCTURE	34,534	6,145	40,679
EQUIPMENT	2,700	1,999	4,699
FACILITIES	20,549	2,463	23,012
	57,783	10,607	68,390

- PROJECT JUSTIFICATION WAS DIRECTED TOWARD REQUESTS THAT ARE IN SUPPORT OF HEALTH AND SAFETY, REGULATORY COMPLIANCE, REDUCTION IN OPERATING COSTS, ASSET PRESERVATION AND OR REVENUE ENHANCEMENT OPPORTUNITIES.
- PROPOSED PROJECT REQUESTS WILL NOT REQUIRE AN EXPANSION OF THE \$5,000 WORKING CAPITAL LINE OF CREDIT NOW HELD THROUGH THE PROVIDENT BANK WHICH EXPIRES ON DECEMBER 31, 2017.
- THE PDA IS CURRENTLY EXPLORING SECURING LONG TERM FINANCING, TARGETED TOWARD TRADEPORT INTERSECTION IMPROVEMENTS, WITH THE FULL FAITH AND CREDIT OF THE STATE OF NEW HAMPSHIRE.

KEY SENSITIVITIES INCLUDE:

- AIR NATIONAL GUARD FUNDING- PSM TAXI WAY GUARD
- TRAFFIC FLOW STUDY
- FUTURE TRADEPORT REVENUE STREAMS
- ALLEGIAN AIRLINES- CONTINUED OPERATING SUCCESS
- PROJECTED NET OPERATING INCOME (EXCLUDES DPH)
- INTEREST RATE AND INFLATION ENVIRONMENT
- EXTERNAL BORROWING CAPACITY
- PDA GRANT FUNDING MATCH AT 5%

PROJECTED UNRESTRICTED CASH BALANCES AND DEBT OUTSTANDING (EXCLUDING DPH)

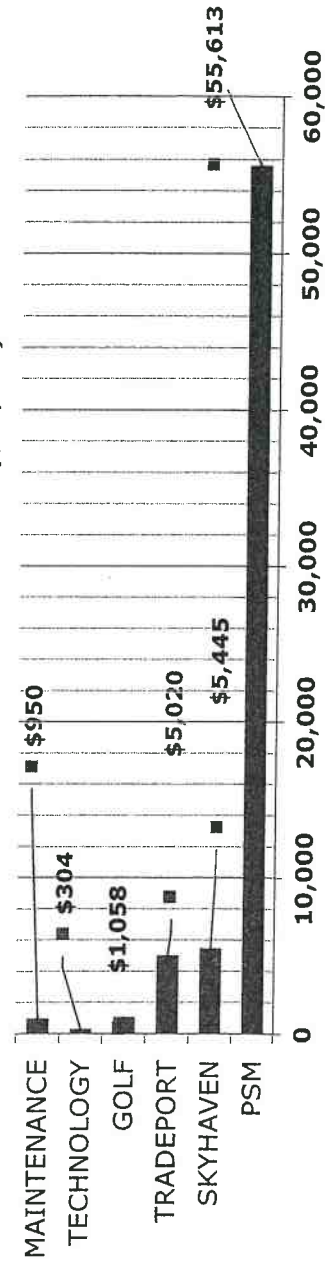


CAPITAL PROJECT REQUESTS...

\$(000's)

- THE MORE SIGNIFICANT **GRANT FUNDED** CAPITAL PROJECTS, WHICH TOTAL **\$57,783**, INCLUDE:
 - RUNWAY 16-34 DESIGN AND RECONSTRUCTION (PSM)
 - AIR NATIONAL GUARD TAXI WAY (PSM)
 - TERMINAL EXPANSION (PSM)
 - TAXI LANE PAVEMENT AND DRAINAGE (DAW)
 - APRON AND TIE DOWN RENOVATIONS (DAW)
 - SNOW REMOVAL EQUIPMENT (PSM AND DAW)
- THE MORE SIGNIFICANT **INTERNALLY FUNDED** CAPITAL PROJECTS, WHICH TOTAL **\$10,607** INCLUDE:
 - TRADEPORT INTERSECTION IMPROVEMENTS
 - PSM TERMINAL RENOVATIONS
 - OIL WATER SEPARATOR REPLACEMENT
 - GOLF COURSE EQUIPMENT REPLACEMENT
 - SOLAR PANEL FARM (PSM)
 - ROOF REPLACEMENTS
 - STORMWATER TREATMENT
 - VEHICLE REPLACEMENTS
 - PAY FOR PARKING FACILITY
- THE 5% COST SHARING IMPACT (CASH FLOW) TO THE PDA FOR PROPOSED GRANT FUNDED PROJECT REQUESTS THROUGH FY 2023 ARE ESTIMATED AT \$2,891.

BUSINESS UNIT CONCENTRATION (\$68,390)

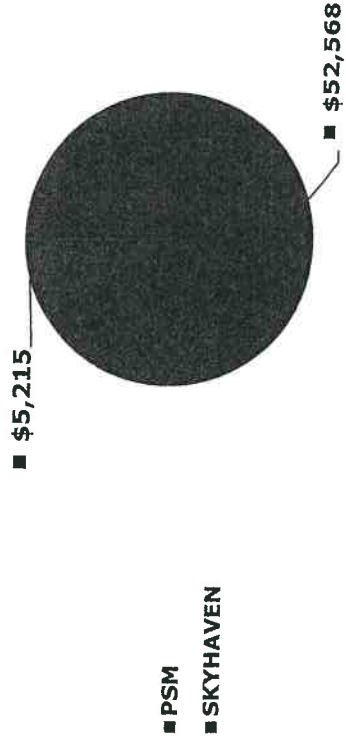


PROJECTED CAPITAL EXPENDITURES...

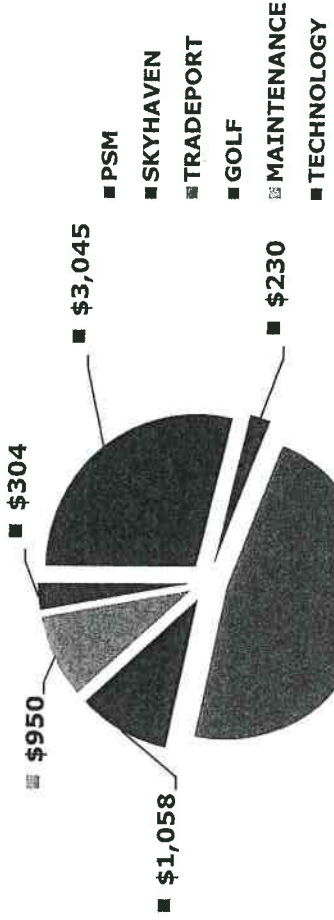
\$(000's)

FISCAL YEAR	PSM	SKYHAVEN	TRADEPORT	GOLF	MAINTENANCE	TECHNOLOGY	TOTAL
2017 TO GO	690	1,055	80	138	-	59	2,022
2018	5,284	1,470	55	170	95	23	7,097
2019	530	375	125	170	220	83	1,503
2020	32,000	1,525	725	150	252	37	34,689
2021	13,787	80	2,015	150	168	52	16,252
2022	1,850	340	295	140	100	36	2,761
2023	1,472	600	1,725	140	115	14	4,066
	<u>55,613</u>	<u>5,445</u>	<u>5,020</u>	<u>1,058</u>	<u>950</u>	<u>304</u>	<u>68,390</u>

GRANT FUNDED PROJECTS (\$57,783)



INTERNALLY FUNDED PROJECTS (\$10,607)



GRANT FUNDED CAPITAL PROJECT REQUESTS...

\$ (000's)

PROJECT DESCRIPTION	FY 2017 TO GO	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
PORTSMOUTH INTERNATIONAL AIRPORT								
AIR NATIONAL GUARD- TAXI WAY GUARD	200	3,000	-	-	-	-	-	3,200
IDENTIFICATION MANAGEMENT SYSTEM	327	34	-	-	-	-	-	361
TERMINAL RESTROOM RENOVATIONS	49	-	-	-	-	-	-	49
IFF RUNWAY 16-34 RECON- PREDESIGN	15	500	410	-	-	-	-	925
IFF RUNWAY 16-34 RECON- CONSTRUCTION	-	-	-	12,000	12,000	-	-	24,000
OBSTRUCTION REMOVAL DESIGN	61	10	-	-	-	-	-	71
OBSTRUCTION RENEWAL CONSTRUCTION	-	1,140	-	-	-	-	-	1,140
FAA MASTER PLAN	-	-	-	-	-	-	222	222
SNOW REMOVAL EQUIPMENT	-	-	-	-	1,100	1,100	-	2,200
TERMINAL ENHANCEMENT STUDY	-	400	-	-	-	-	-	400
TERMINAL EXPANSION	-	-	-	20,000	-	-	-	20,000
	<u>652</u>	<u>5,084</u>	<u>410</u>	<u>32,000</u>	<u>13,100</u>	<u>1,100</u>	<u>222</u>	<u>52,568</u>

GRANT FUNDED CAPITAL PROJECT REQUESTS

(CONTINUED)

\$ (000's)

PROJECT DESCRIPTION	FY 2017 TO GO	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
SKYHAVEN AIRPORT								
TAXILANE PAVEMENT AND DRAINAGE	905	930	-	-	-	-	-	1,835
RECONSTRUCT RUNWAY 15-33	150	-	-	-	-	-	-	150
SNOW REMOVAL EQUIPMENT	-	500	-	-	-	-	-	500
SRE BUILDING EXPANSION	-	-	-	-	-	-	500	500
WILDLIFE ASSESSMENT	-	-	50	-	-	-	-	50
WILDLIFE FENCE DESIGN AND CONSTRUCTION	-	-	-	-	80	300	-	380
TERMINAL APRON DESIGN	-	-	300	-	-	-	-	300
TERMINAL APRON CONSTRUCTION	-	-	-	1,500	-	-	-	1,500
	<u>1,055</u>	<u>1,430</u>	<u>350</u>	<u>1,500</u>	<u>80</u>	<u>300</u>	<u>500</u>	<u>5,215</u>
TOTAL GRANT FUNDED	<u>1,707</u>	<u>6,514</u>	<u>760</u>	<u>33,500</u>	<u>13,180</u>	<u>1,400</u>	<u>722</u>	<u>57,783</u>

INTERNALLY FUNDED CAPITAL PROJECT REQUESTS

\$ (000's)

PROJECT DESCRIPTION	FY 2017 TO GO	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
TRADEPORT								
INTERSECTION IMPROVEMENTS	-	-	-	370	510	125	1,225	2,230
OIL WATER SEPARATOR REPLACEMENT	-	-	50	250	250	-	-	550
STORMWATER TREATMENT	50	50	70	70	90	90	90	510
PARKING LOT POLES/LIGHTS/ SHELTERS	-	-	-	-	-	-	330	330
ROOF REPLACEMENT- 7 LEE STREET	-	-	-	-	600	-	-	600
ROOF REPLACEMENT- NEW TERMINAL	-	-	-	-	500	-	-	500
ROOF REPLACEMENT- 36 AIRLINE AVE	-	-	-	-	60	-	-	60
SIDEWALKS- PEDESTRIAN FACILITIES	-	-	-	-	-	75	75	150
ALL OTHER	30	5	5	35	5	5	5	90
	<u>80</u>	<u>55</u>	<u>125</u>	<u>725</u>	<u>2,015</u>	<u>295</u>	<u>1,725</u>	<u>5,020</u>
MAINTENANCE								
VEHICLE REPLACEMENT	-	45	95	47	98	50	100	435
BUILDING INFRASTRUCTURE	-	50	-	50	-	50	-	150
DEERE TRACTOR REPLACEMENT	-	-	-	140	-	-	-	140
TRACKLESS SNOW BLOWER	-	-	125	-	-	-	-	125
RUNWAY PAINTING MACHINE	-	-	-	-	70	-	-	70
ALL OTHER	-	-	-	15	-	-	15	30
	-	<u>95</u>	<u>220</u>	<u>252</u>	<u>168</u>	<u>100</u>	<u>115</u>	<u>950</u>

CAPITAL IMPROVEMENT PLAN
APRIL 2017

INTERNALLY FUNDED CAPITAL PROJECT REQUESTS

(CONTINUED)

\$ (000'S)

PROJECT DESCRIPTION	FY 2017 TO GO	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
PORTSMOUTH INTERNATIONAL AIRPORT								
TERMINAL RENOVATIONS	-	-	-	-	-	250	1,250	1,500
SOLAR PANEL FARM	-	-	-	-	-	500	-	500
HVAC UNITS- TERMINAL	-	55	120	-	-	-	-	175
PAY FOR PARKING	-	-	-	-	400	-	-	400
GROUND TRANSPORTATION BUSES	-	-	-	-	100	-	-	100
TERMINAL LED LIGHTING	-	50	-	-	-	-	-	50
REROOFING- HUT 7 AND 8	-	50	-	-	-	-	-	50
NEW TERMINAL CARPETING	-	-	-	-	25	-	-	25
ALL OTHER	38	45	-	-	162	-	-	245
	<u>38</u>	<u>200</u>	<u>120</u>	-	<u>687</u>	<u>750</u>	<u>1,250</u>	<u>3,045</u>
SKYHAVEN AIRPORT								
SRE DOOR REPLACEMENT SPRINGS	-	15	-	-	-	-	-	15
HANGAR 5 ROOFING	-	-	-	-	-	-	100	100
SOLAR PANEL FARM	-	-	-	-	-	30	-	30
AIRFIELD RELAMPING- LED	-	-	-	25	-	-	-	25
REROOFING- TERMINAL BUILDING	-	-	25	-	-	-	-	25
SRE BOILER REPLACEMENT	-	-	-	-	-	10	-	10
TERMINAL PARKING LOT	-	25	-	-	-	-	-	25
	-	<u>40</u>	<u>25</u>	<u>25</u>	-	<u>40</u>	<u>100</u>	<u>230</u>

CAPITAL IMPROVEMENT PLAN
APRIL 2017

INTERNALLY FUNDED CAPITAL PROJECT REQUESTS

(CONTINUED)

\$ (000's)

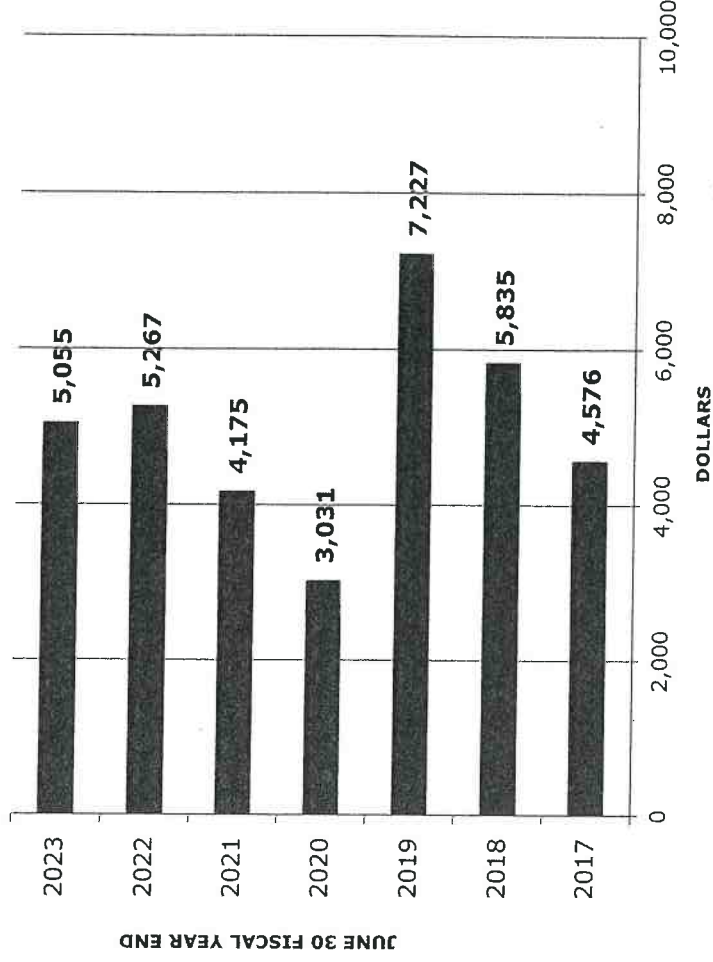
PROJECT DESCRIPTION	FY 2017 TO GO	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
GOLF COURSE								
COURSE EQUIPMENT	78	90	110	120	85	25	-	508
PATIO UPGRADE	-	5	60	-	-	-	-	65
RESTAURANT MODIFICATIONS	50	35	-	10	-	-	-	95
COURSE TEEING AREAS	-	-	-	-	-	10	50	60
CLUBHOUSE EQUIPMENT	-	-	-	-	25	25	-	50
DUMP TRUCK / TRUCK WITH PLOW	-	-	-	20	-	45	-	65
BLUE COURSE BRIDGE	5	25	-	-	-	-	-	30
IRRIGATION UPGRADES	-	-	-	-	-	-	50	50
SIMULATOR EQUIPMENT / UPGRADE	-	-	-	-	-	-	10	10
ALL OTHER	5	15	-	-	40	35	30	125
	<u>138</u>	<u>170</u>	<u>170</u>	<u>150</u>	<u>150</u>	<u>140</u>	<u>140</u>	<u>1,058</u>
TECHNOLOGY								
COMPUTERS AND SERVERS	29	14	13	16	28	11	14	125
MAIN SERVER(S) REPLACEMENT	9	9	70	21	24	-	-	133
ENGINEERING PLOTTER	21	-	-	-	-	-	-	21
SOFTWARE	-	-	-	-	-	25	-	25
	<u>59</u>	<u>23</u>	<u>83</u>	<u>37</u>	<u>52</u>	<u>36</u>	<u>14</u>	<u>304</u>
TOTAL INTERNALLY FUNDED	<u>315</u>	<u>583</u>	<u>743</u>	<u>1,189</u>	<u>3,072</u>	<u>1,361</u>	<u>3,344</u>	<u>10,607</u>

PROJECTED FY 2017-FY 2023 UNRESTRICTED CASH AND INVESTMENTS...

\$ (000's)

	AMOUNT
CASH AND INVESTMENTS- FEBRUARY 28, 2017	2,045
NET OPERATING INCOME- EXCLUDING DEPRECIATION	15,751
FINANCING ACTIVITIES	
GRANT FUNDING	54,891
NEW WORKING CAPITAL- LOC	-
CAPITAL EXPENDITURES	
GRANT FUNDED PROJECTS	(57,783)
INTERNALLY FUNDED PROJECTS	(10,607)
DEBT AND INTEREST PAYMENTS- NET OF INTEREST INCOME	(487)
NET CHANGES IN WORKING CAPITAL	<u>1,245</u>
NET FINANCING ACTIVITIES	(12,741)
CASH AND INVESTMENTS- JUNE 30, 2023	5,055

PROJECTED FISCAL YEAR END UNRESTRICTED CASH AND INVESTMENTS

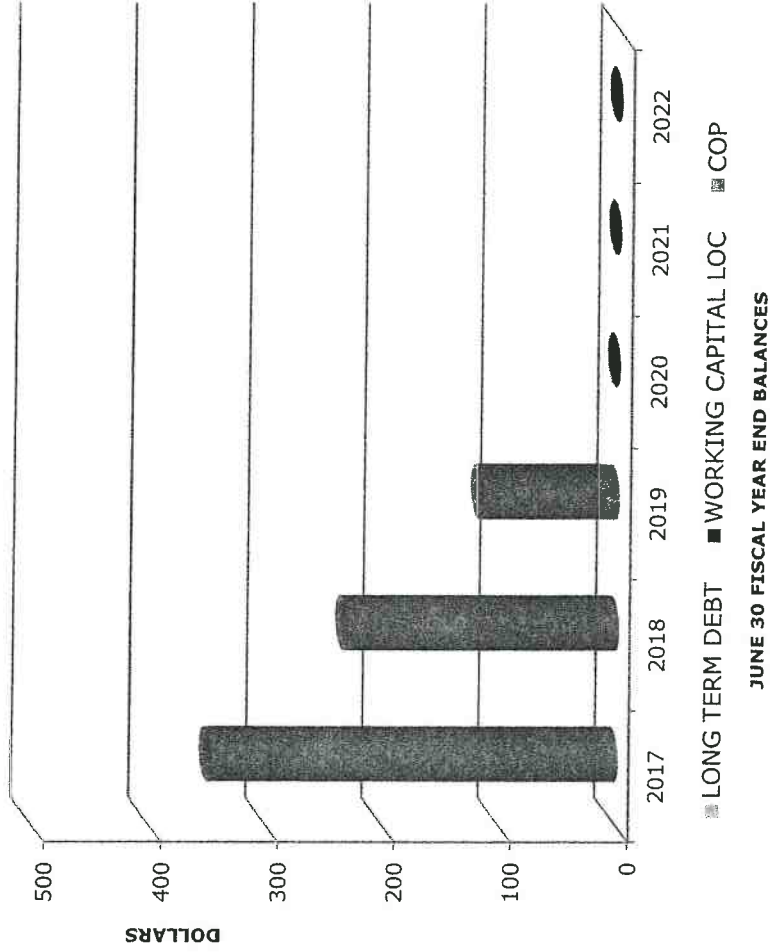


PROJECTED FY 2017-FY 2023 OUTSTANDING DEBT ANALYSIS

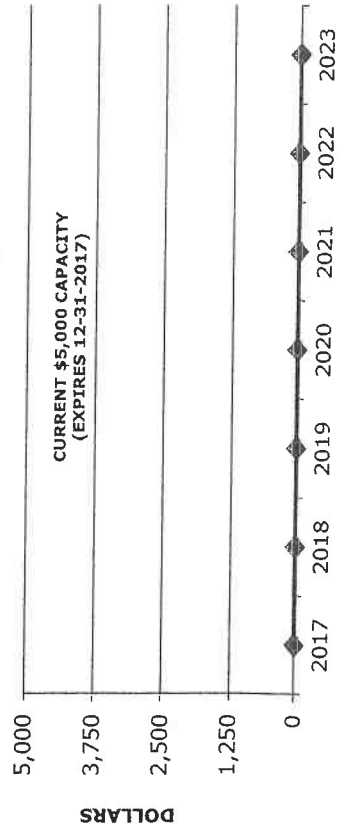
\$ (000's)

	AMOUNT
DEBT OUTSTANDING- FEBRUARY 28, 2017	465
FINANCING ACTIVITIES	
NEW WORKING CAPITAL- LOC	-
CITY OF PORTSMOUTH (COP)	(465)
WORKING CAPITAL- LOC REPAYMENT	-
NET FINANCING ACTIVITIES	(465)
DEBT OUTSTANDING- JUNE 30, 2023	-

PROJECTED DEBT OUTSTANDING



WORKING CAPITAL LOC REQUIREMENT



JUNE 30 FISCAL YEAR END BALANCES

CAPITAL IMPROVEMENT PLAN
APRIL 2017

PROJECTED FY 2017-FY 2023 NET CASH FLOW...

\$(000's)

	FY 2017 TO GO	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
NET CASH PROVIDED FROM OPERATIONS	800	2,400	2,436	2,473	2,510	2,547	2,585	15,751
FINANCING ACTIVITIES								
FUNDING SOURCES:								
CONTRIBUTED CAPITAL- FAA AND OTHER	2,471	6,058	706	28,103	14,867	1,386	1,300	54,891
NET CHANGE IN WORKING CAPITAL	1,415	25	(125)	35	15	(84)	(36)	1,245
NEW WORKING CAPITAL- LOC	-	-	-	-	-	-	-	-
FUNDING REQUIREMENTS:								
GRANT FUNDED CAPITAL PROJECTS	(1,707)	(6,514)	(760)	(33,500)	(13,180)	(1,400)	(722)	(57,783)
INTERNALLY FUNDED CAPITAL PROJECTS	(315)	(583)	(743)	(1,189)	(3,072)	(1,361)	(3,344)	(10,607)
WORKING CAPITAL LOC- REPAYMENT	-	-	-	-	-	-	-	-
CITY OF PORTSMOUTH DEBT REPAYMENT	(116)	(116)	(116)	(117)	-	-	-	(465)
INTEREST EXPENSE- NET	(17)	(11)	(6)	(1)	4	4	5	(22)
NET FINANCING ACTIVITIES	1,731	(1,141)	(1,044)	(6,669)	(1,366)	(1,455)	(2,797)	(12,741)
NET CASH FLOW	2,531	1,259	1,392	(4,196)	1,144	1,092	(212)	3,010
CASH AND INVESTMENTS AT BEGINNING OF PERIOD	2,045	4,576	5,835	7,227	3,031	4,175	5,267	2,045
CASH AND INVESTMENTS AT END OF PERIOD	4,576	5,835	7,227	3,031	4,175	5,267	5,055	5,055



APPENDIX

CAPITAL IMPROVEMENT PLAN- DRAFT
FY 2017- FY 2023

CIP	FY 2017	CUM EXP	CLOSE OUT TO	CIP AT	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
MAINTENANCE	08/30/16	5,989		07/31/17	5,989							
FORKLIFT TRUCK		27,917	(27,917)									
ELECTRICIAN VAN		64,533	(64,533)									
7 LEE STREET HVAC UPGRADE		26,208	(26,208)									
VEHICLE REPLACEMENT SCHEDULE MAINTENANCE					45,000	50,000	47,500	50,000	50,000	50,000	50,000	285,000
VEHICLE REPLACEMENT SCHEDULE MAINTENANCE					50,000							150,000
TRACKLESS SNOW BLOWER					125,000							125,000
MOWER REPAIRMENT												30,000
JOHN DEERE TRACTOR REPLACEMENT												140,000
BOATWAY PAINTING MACHINE												70,000
MINISTRATIVE		32,197	(118,658)	5,989	95,000	220,000	252,500	167,500	100,000	115,000	115,000	950,000
COMPUTERS AND PRINTERS												
ENGINEERING PLOTTER					29,000	14,000	12,865	16,100	28,000	11,450	13,950	125,365
MAIN SERVERS					20,800	8,500	70,500	20,700	24,000			133,200
COMPUTER SOFTWARE					9,500							25,000
TOTAL NONGRANT PROJECTS		212,639	(592,793)	109,770	587,500	743,365	1,189,300	3,071,500	1,361,450	1,361,450	3,343,950	10,507,365
TOTAL ALL PROJECTS (EXCLUDING DPH)		519,049	(1,041,835)	2,021,950	7,096,500	1,503,365	34,689,300	16,251,500	4,065,950	4,065,950	4,065,950	68,390,015
VISION OF PORTS AND HARBORS												
RIGER GRANT APPLICATION 2016	06/30/16	9,450		01/31/17								
INSTALL EMERGENCY CALL BOXES		3,372	(3,372)									
COMPUTERS, SERVERS AND OTHER		12,250	(12,250)									
REPLACE FENDER PILLS AT WHARF					2,900	7,400	3,600	1,850	13,850	7,400	8,600	39,600
INSPECTION OF MAIN WHARF					109,500							109,500
FASTLANE GRANT APPLICATION		11,385										
UPGRADE SECURITY AND SOFTWARE		5,200										
FILE EXCHANGE SERVER		16,999	(16,999)									
ADVANCE USE ROOM REPAIRMENT					53,573							53,573
BARBER WHARF INSPECTION					20,000							20,000
PHYSICIAN OFFICE BIER INSPECTION												
DPH WATER QUALITY - EPA												
SOUTH ACCESS BRIDGE REPLACEMENT												
TOTAL DPH PROJECTS		15,016	(139,197)	16,585	132,400	85,973	1,850	13,850	25,000	257,400	31,600	497,673
TOTAL PDA		534,075	(1,080,132)	2,154,350	7,182,473	1,506,965	34,691,150	16,264,350	4,087,550	4,087,550	4,087,550	68,887,688

MOTION

Director Preston:

The Pease Development Authority Board of Directors hereby approves of and authorizes the Executive Director to execute:

- a. License Agreement Amendment No. 1 ("License") retroactively effective October 15, 2014 for use of the Hough T-500 Aircraft Tug; and
- b. License Agreement Amendment No. 3 retroactively effective September 25, 2012 for use of aircraft tow tractors including:
 - a) 1978 International Hough tow tractor; b) 1980 American Coleman tow tractor; and c) 1982 Stewart Stevenson tow tractor;

between the Pease Development Authority and Port City Air, Inc. ("PCA") on substantially the same terms and conditions set forth in License Agreement Amendment No. 1 and License Agreement Amendment No. 3 attached hereto.

Note: Roll Call vote required.

LICENSE AGREEMENT AMENDMENT NO.1

LICENSOR: PEASE DEVELOPMENT AUTHORITY
LICENSEE: PORT CITY AIR, INC.
EQUIPMENT: Hough T-500 Aircraft Tug
COMMENCEMENT DATE: October 14, 2014

This Amendment No. 1 is made retroactively effective as of the 15th day of October, 2014, by and between the Pease Development Authority ("PDA") and Port City Air, Inc. ("Licensee").

WHEREAS, Licensee desires to extend its License through October 31, 2017 and further requests one option to extend the License for an additional year;

WHEREAS, PDA has agreed to extend said License through October 31, 2017 and grant Licensee one option to extend the License for an additional year;

NOW, THEREFORE, PDA and Licensee agree for good and valuable consideration, that the License shall be amended on the following terms:

1. The term of the License is hereby extended through October 31, 2017;
2. Licensee is granted one option to extend the License for an additional year through October 31, 2018. Licensee agrees to provide Licensor with ten (10) days advance written notice of its intent to exercise this option.
3. All the other terms and conditions of the License shall remain the same and will continue to be in full force and effect.
4. Notwithstanding the foregoing, the extension of this License is subject to the approval of the Pease Development Authority Board of Directors which approval will be sought at its April 20, 2017 meeting.

IN WITNESS WHEREOF, PDA and Licensee have executed this Amendment No. 1 made retroactively effective as of October 15, 2014.

Licensee:

PORT CITY AIR, INC.

By: _____

Its: _____

Licensor:

PEASE DEVELOPMENT AUTHORITY

By: _____

David R. Mullen
Executive Director

LICENSE AGREEMENT AMENDMENT NO.3

LICENSOR: PEASE DEVELOPMENT AUTHORITY
LICENSEE: PORT CITY AIR, INC.
EQUIPMENT: 1978 Aircraft Towing Tractor MB-2 (International Hough)
1980 American Coleman Co. Aircraft Tow Tractor
1982 Stewart Stevenson Tow Tractor
COMMENCEMENT DATE: September 25, 2012

This Amendment No. 3 is made retroactively effective as of the 25th day of September, 2012, by and between the Pease Development Authority ("PDA") and Port City Air, Inc. ("Licensee").

WHEREAS, Licensee desires to extend its License through September 30, 2017 and further requests one option to extend the License for an additional year;

WHEREAS, PDA has agreed to extend said License through September 30, 2017 and grant Licensee one option to extend the License for an additional year;

NOW, THEREFORE, PDA and Licensee agree for good and valuable consideration, that the License shall be amended on the following terms:

1. The term of the License is hereby extended through September 30, 2017;
2. Licensee is granted one option to extend the License for an additional year through September 30, 2018. Licensee agrees to provide Licensor with ten (10) days advance written notice of its intent to exercise this option.
3. All the other terms and conditions of the License shall remain the same and will continue to be in full force and effect.
4. Notwithstanding the foregoing, the extension of this License is subject to the approval of the Pease Development Authority Board of Directors which approval will be sought at its April 20, 2017 meeting.

IN WITNESS WHEREOF, PDA and Licensee have executed this Amendment No. 3 made retroactively effective as of March 25, 2012.

Licensee:

PORT CITY AIR, INC.

By: _____

Its _____

Licensors:

PEASE DEVELOPMENT AUTHORITY

By: _____

David R. Mullen
Executive Director

MOTION

Director Lamson:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to execute the Third Extension to the Right of Entry with Great Circle Catering, LLC attached hereto to extend the term for a period of six (6) months beginning April 1, 2017 and to include one (1) six (6) month option to extend the term through March 31, 2018 exercisable at the Executive Director's sole discretion; all on the same terms and conditions set forth in the Right of Entry dated September 16, 2014.

Note: Roll Call vote required.



55 International Drive, Portsmouth, NH 03801

April 4, 2017

Kathy Temple
Great Circle Catering, LLC
139 Flightline Road
Portsmouth, NH 03801

Re: Third Extension of Right of Entry - Airport Terminal
Pease International Tradeport, Portsmouth, New Hampshire Right of Entry

Dear Ms. Temple:

This letter will serve to extend the Right of Entry dated September 16, 2014, as amended, granted to Great Circle Catering, LLC (Great Circle) and/or its agents to enter upon the premises defined as Airport Terminal Building at Portsmouth International Airport at Pease ("PSM") in such areas as may be designated by the Airport Manager or his designee from time to time (the "Premises") for a period of six months (6) months commencing April 1, 2017 through September 30, 2017 with one (1) six (6) month option to extend this Right of Entry through March 31, 2018, exercisable at the Executive Director's sole discretion. This Right of Entry will expire at the close of business on September 30, 2017 or March 31, 2018 if the option is exercised, unless otherwise extended by agreement of Great Circle and Pease Development Authority.

All other terms and conditions of the Right of Entry dated September 16, 2014 shall remain in full force and effect. Please indicate by your signature below Great Circle's consent and return the same to me.

Very truly yours,

David R. Mullen
Executive Director

Agreed and accepted this _____ day of _____, 2017

Great Circle Catering, LLC

By: _____
duly authorized

MOTION

Director Torr:

The Pease Development Authority Board of Directors hereby approves of:

1. The conceptual site plan attached hereto submitted by Sig Sauer Real Estate, Inc. attached hereto for the premises located at 72 Pease Boulevard; and
2. The application to allow a waiver from Part 405.03(a)(4)d of the PDA Land Use Controls;

all on terms and conditions set forth in the memorandum of Maria J. Stowell, P.E., Manager – Engineering, dated April 13, 2017 attached hereto.

In accordance with PDA Land Use Controls, this motion requires 5 affirmative votes.

MEMORANDUM

To: David R. Mullen, Executive Director *DRM*

From: Maria J. Stowell, P.E., Engineering Manager *Maria*

Date: April 13, 2017

Subject: 72 Pease Boulevard Parking Expansion

PDA's tenant at 72 Pease Boulevard, Sig Sauer Real Estate, Inc., has a need to provide additional parking for its employees. As such, they are proposing to construct an expansion to the existing parking lot at the western end of its leased premises as shown on the attached concept plan. The expansion will add 91 parking stalls. If constructed, the 206,338 square foot building will have a total of 692 spaces. That equates to 3.4 spaces per 1000 square feet, not an excessive amount.

With regard to how the new parking fits on the lot, staff reviewed open space requirements, lot setbacks, screening, and ability to treat additional storm water runoff. Based on the information available (we have not yet reviewed the engineered drawings) we believe the project can conform to PDA's Land Use Controls with one notable exception. The tenant is seeking a waiver from part 405.03(a)(4)d of the PDA Site Plan Regulations which states that there must be a 12' wide landscape strip between every second row of double stacked parking. The existing lot does not currently meet this requirement because it was enacted after the site was developed. As such, the parking expansion, minus the landscape strip, will be consistent with the current layout. Furthermore, the applicant is proposing to install 64 Frasier Fur and Blue Spruce trees to help with screening and offset the landscaping needed if the landscape strip were constructed. Therefore, staff recommends that the Board grant the waiver in accordance with Part 403.03(a) which states "The Board may waive any portion of these regulations for site plan review and approval when, in its opinion, strict conformity would pose an unnecessary hardship to the applicant and waiver would not be contrary to the spirit and intent of these regulations."

Please seek Board approval for the proposed additional parking for 72 Pease Boulevard and waiver as described in this memo. An approval would allow the project to be referred to the Town of Newington for site review.



55 International Drive, Portsmouth, NH 03801

MOTION

Director Loughlin:

The Pease Development Authority Board of Directors hereby approves of the Wastewater Treatment Plant Expansion Concept Plan submitted by the City of Portsmouth attached hereto for the premises located at 135 Corporate Drive; all in accordance with the memorandum of Maria J. Stowell, P.E., Manager – Engineering, dated April 13, 2017 attached hereto.

Note: Roll Call vote required.

N:\RESOLVES\COPConcept0417.docx

MEMORANDUM

To: David R. Mullen, Executive Director *DRM*

From: Maria J. Stowell, P.E., Engineering Manager *Maria*

Date: April 13, 2017

Subject: Wastewater Treatment Plant Expansion

The City of Portsmouth is planning an expansion of the wastewater treatment plant located at 135 Corporate Drive on the Tradeport. The expansion primarily consists of a new headworks building and associated site improvements as explained in detail in the attached memorandum from the City. In order to construct the improvements, there will be 10,152 square feet of permanent impacts and 13,638 square feet of temporary impacts to the 100' wetland buffer. No impacts to the wetland itself are proposed. Attached is a site plan as well as an artist's rendering for the proposed expansion.

The City is requesting concept approval from the Board of Directors so they may proceed with formal reviews by the Technical Advisory Committee, the Conservation Committee, and the Planning Board.

At this month's Board of Directors meeting, please seek Board approval for the proposed expansion of the wastewater treatment plant as described in this memo.

City of
Portsmouth
Department of Public Works



MEMORANDUM

TO: Maria Stowell, Pease Development Authority
Michael Mates, P.E., Pease Development Authority

FROM: Terry Desmarais, City Engineer
Don Song, Wastewater Project Manager

CC: Peter Rice, Director of Public Works
Brian Goetz, Deputy Director of Public Works

DATE: April 10, 2017

SUBJECT: Pease Wastewater Treatment Facility
Headworks Building Upgrade

The City of Portsmouth is planning to construct a headworks building at the Pease Wastewater Treatment Facility. This building will house equipment that will serve to screen out large debris, remove grit, and pump influent to downstream primary and secondary treatment processes. It will replace the current headworks building which is outdated and nonfunctional.

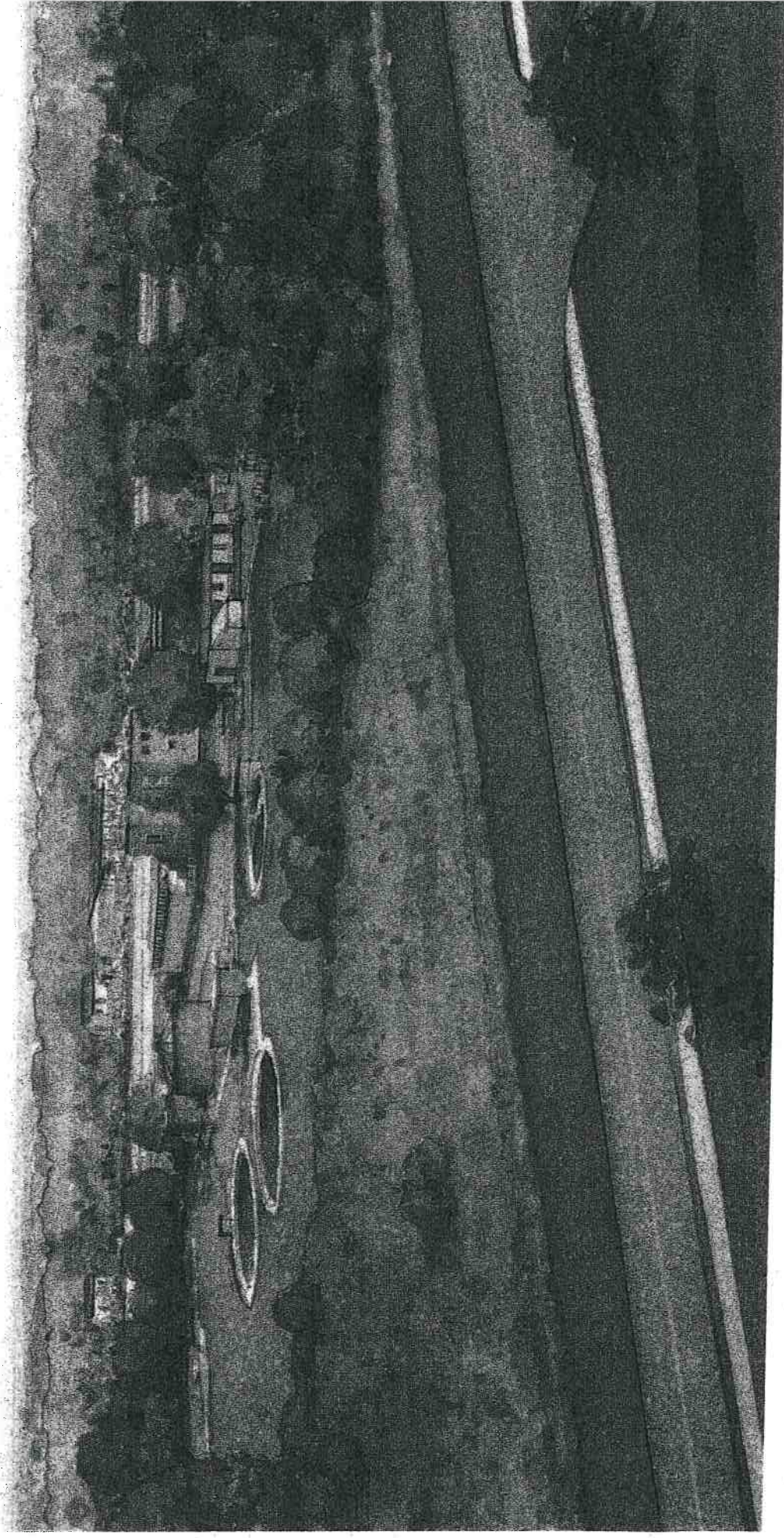
The improvements will consist of a rectangular three-level building; one above grade level and two below grade levels. The building will be constructed of cast-in place concrete for below-grade and brick and block with concrete plank flat roof for above grade. Brick, flashing, windows and doors will match the existing admin building and septage building. The overall foot print size is 74'-8" overall length x 30'-8" width, with 2,290 sq ft overall.

Excavation for the building, which will extend 24 feet below ground, will require blasting, soldier piles and lagging, with groundwater dewatering. Blasting will be conducted according to the City's blasting ordinance, with vibration monitoring and notice provided.

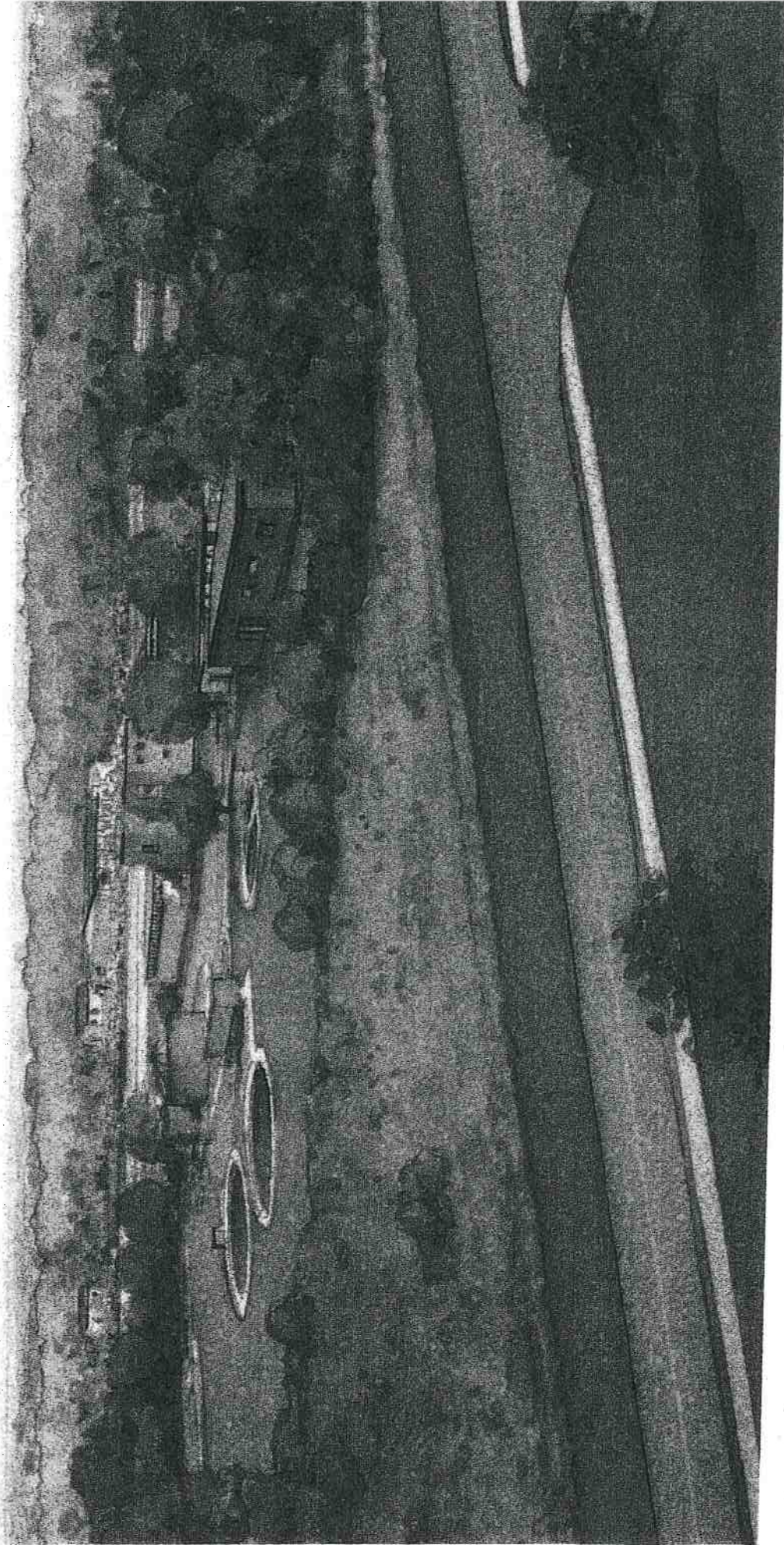
Additional site modifications will include pavement for access with stormwater treatment through infiltration trenches, underground piping modifications, and odor control improvements using activated carbon filtration.

Attachments to this memo include site plan drawing, and before and after artist renderings of the new facility.

Existing



PROPOSED



MEMORANDUM

To: Pease Development Authority Board of Directors
From: David R. Mullen, Executive Director 
Date: April 20, 2017
Re: Revisions to Existing Signs – Oxford Networks

In accordance with the “Delegation to Building Inspector: Consent and Approval of Minor Revisions to Existing Signs” adopted by the Board on June 20, 2005, I am advising the Board that PDA has approved of the minor revisions to the previously approved sign as follows:

1. Modify signs located at 359 Corporate Drive and 11 Manchester Square to remove company’s old name (Oxford Networks) and add company’s new name, FirstLight.

The Delegation to Building Inspector: Consent and Approval of Minor Revisions to Existing Signs provides that:

A sign replacement or minor revision request subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are satisfied:

1. the request is limited to: in-kind replacement when required for maintenance; revision to sign graphics to reflect a new name or logo for an existing tenant; revision to sign graphics to reflect a change in tenancy.
2. there is no substantive change in the size or style of the sign.
3. the request is consistent with the terms and conditions of the original approval; and,
4. all other conditions of the PDA Land Use Controls are satisfied.

Conditions one through four have been met. The Delegation also requires the consent of one member of the PDA Board of Directors. In this instance, Director Loughlin was consulted and granted his consent.



Remove & Replace [1] Set of brushed aluminum internally-illuminated, halo-lit channel letters.

ATE: 03/06/17	JOB NAME: FirstLight - Wall Sign
EP: Dan Morin	JOB LOCATION: 359 Corporate Dr. Portsmouth, NH



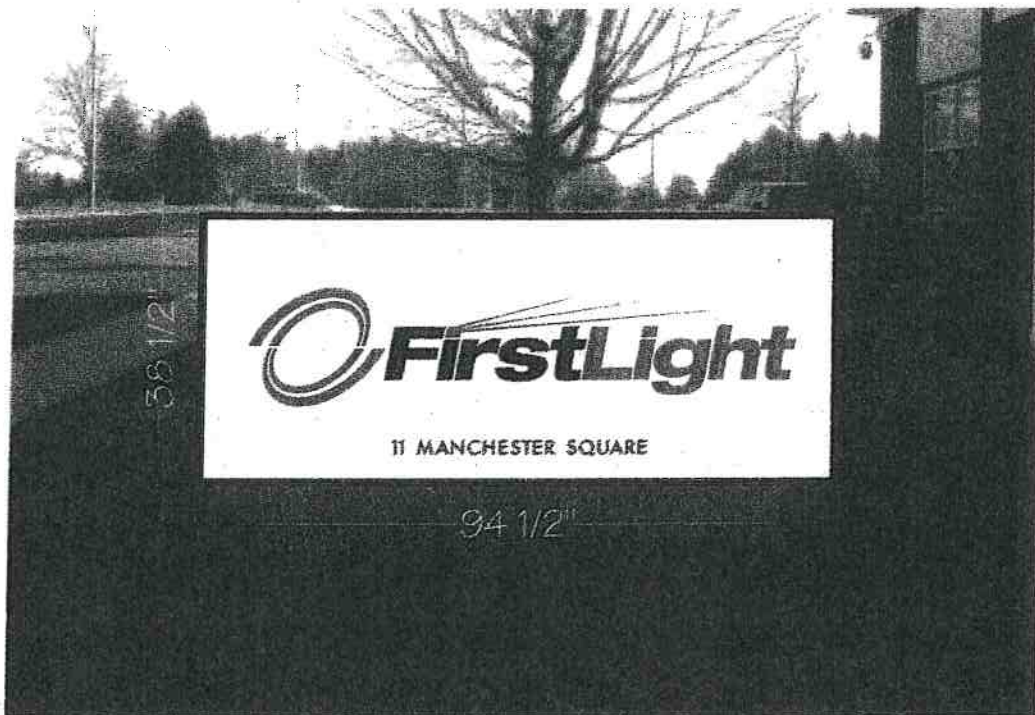


Replace existing granite sign covers w/ new faces, side retainers and top retainer
Retainers painted to match PMS 302C
Logo Colors: Blue = PMS 302C / Green = 382U

ATE: 03/09/17
EP: Bob Perry

JOB NAME: FirstLight - Monument Signs w/ painted retainers
JOB LOCATION: 359 Corporate Dr. Portsmouth, NH



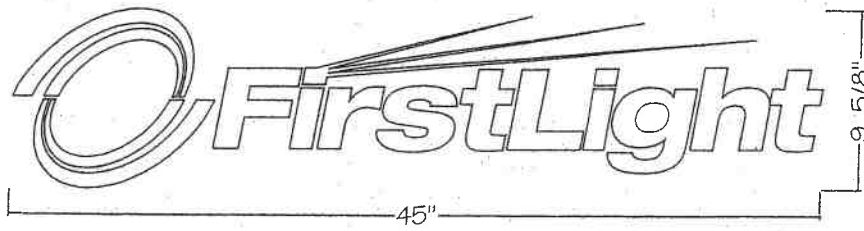


Replace existing granite sign covers w/ new faces, side retainers and top retainer
 Retainers painted to match PMS 302C
 Logo Colors: Blue = PMS 302C / Green = 382U

DATE: 03/09/17
 PREP: Dan Morin

JOB NAME: FirstLight - Monument Signs w/ painted retainers
 JOB LOCATION: 11 Manchester Square, Portsmouth, NH





Remove, recover and reinstall [1] exterior awning w/ new FirstLight Logo. Painted to match Pantone 302C

ATE: 03/09/17

JOB NAME: FirstLight - Awning Recover

EP: Dan Morin

JOB LOCATION: 359 Corporate Dr. Portsmouth, NH



MEMORANDUM

To: David R. Mullen, Executive Director *DM*

From: Maria J. Stowell, P.E., Engineering Manager *MJS*

Date: April 4, 2017

Subject: Sign Revision Report for FirstLight

In accordance with your authority under the "Delegation to Building Inspector: Consent and Approval of Minor Revisions to Existing Signs" adopted by the Board on June 20, 2005, I am reporting the following:

FirstLight, has officially acquired Oxford Networks and now wishes to modify their signage at their 11 Manchester Square and 359 Corporate Drive locations. These signs will reflect their new company name and logo. The tenant will be using the same granite monument sign bases at each location. The tenant has contracted a sign vendor to fabricate an aluminum frame and sign face to fit over and fasten to the existing granite signs like a sleeve.

At 359 Corporate Drive, the new building facade sign will be made of internally illuminated brushed aluminum channel letters to match the current style. This sign is slightly larger than the existing sign. However, total sign area for the parcel is under the 200 square foot maximum. Finally, an awning at 11 Manchester square will be replaced. The new awning will have the new company name and logo on its face. Drawings depicting all four new signs are attached.

This sign revision meets the all of the following conditions:

1. Required for maintenance and a revision to sign graphics reflecting a new name or logo for an existing tenant.
2. No substantive change in size or style of the sign.
3. Consistent with the terms and conditions of the original sign approval.
4. All other conditions of the PDA Land Use Controls are satisfied.

Director Loughlin has reviewed the sign revisions and has given his approval. At this month's Board meeting, please report the revisions to the FirstLight signage.



55 International Drive, Portsmouth, NH 03801

MEMORANDUM

TO: Pease Development Authority Board of Directors
FROM: David R. Mullen, Executive Director *DRM*
RE: Contract Reports
DATE: April 20, 2017

In accordance with Article 3.9.1.1 of the PDA Bylaws, I am pleased to report the following:

1. Project Name: Fishnet Media
PDA Obligation: \$5,000
Board Authority: Vice-Chairman Loughlin
Summary: To update the Golf Course website.

PEASE GOLF COURSE



Statement of Work: Website Updates

February 22, 2017

This statement of work ("SOW") is entered into by and between Fishnet Media, LLC ("Fishnet"), a New Hampshire limited liability company, with its principal place of business at 51 Islington Street, Suite 4, Portsmouth, NH, 03801 and Pease Golf Course, ("Pease Golf"), with a principal place of business at 200 Grafton Road, Portsmouth, NH 03801.

Project Summary

Fishnet will provide visual design and website development services in support of updating Pease Golf's current website experience. The period of performance is outlined in the Term/Schedule section below.

Term/Schedule

The date targeted for delivery of all proposed deliverables is 6/30/17.

Deliverables

Below is a list of the project deliverables:

> **Homepage News Section**

- Fishnet will integrate a "Today's Special/Current Happenings" news section to the upper portion of the current homepage layout. News item content will be managed by the WordPress admin panel so that Pease Golf users can maintain and communicate timely news and announcements to website visitors.

PEASE GOLF COURSE



- > **Grill 28 Delivery Service and Food Photography**
 - o Fishnet will update the Grill 28 landing page to promote the new delivery service as well as update the menus and associated photography to accurately reflect the restaurant's current offerings.
- > **Online Coupons**
 - o Fishnet will add the ability to promote coupons via the website. To expand the current opt-in subscriber list, coupons will be offered to visitors after they provide an email address.
- > **Update Golf Page Imagery**
 - o Fishnet will coordinate with Pease Golf and their photographer of choice to update the imagery throughout the golf landing page. New areas of imagery will be introduced in order to showcase the enhancements planned for the virtual golf simulators.
- > **First Tee Cam Website Feed**
 - o Fishnet will coordinate with Pease Golf and their vendor of choice to integrate the "First Tee Cam" live camera feed within the homepage of the website.
- > **Google Analytics Reporting**
 - o Fishnet will provide Pease Golf with a detailed report summary of website traffic and engagement measuring data captured from 1/1/17 thru 6/30/17.

Project Estimate

The total project cost is \$5,000. This is a not-to-exceed estimate provided there are no client alterations or revisions outside of the outlined deliverables and timeframe. Any such alterations or additions must be approved in writing.

PEASE GOLF COURSE



Assumptions

- › Fishnet and your team will work together to actively manage the scope of the project. Client feedback to all inquiries is expected to be within 48 hours
- › Estimated costs are based on the information currently available and may need to be adjusted as additional information regarding the deliverables is determined.

Agreement

Based upon the terms of this proposal, Fishnet Media, LLC and Pease Golf Course agree to the outlined services, process and prices therein. Upon payment in full for completion of all phases of the project, Fishnet Media, LLC will assign all rights, titles and interests in the original works of authorship prepared hereunder to Pease Golf Course including but not limited to the copyrights in the works or authorship. Any future changes that are not covered in this proposal will be discussed by Fishnet Media, LLC and Pease Golf Course and approved in writing by the undersigned prior to the commencement of any additional work required.

The payment terms are 50% due upon execution of the SOW, 25% due in 30 days and remaining balance due in 60 days. To accept this proposal, please initial above and authorize below:

Pease Golf Course

Date

Fishnet Media, LLC

Date

MOTION

Director Allard:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to extend the contract with Pinard Waste Systems Co., Inc. ("Pinard") for the purpose of providing non-hazardous solid waste removal services at Pease Development Authority facilities for a period of one year effective May 1, 2017 at the rate of \$4,303.38 per month; all in accordance with the memorandum of Mark H. Gardner, Deputy General Counsel, dated April 12, 2017 attached hereto.

In accordance, with the provisions of RSA 12-G:8, VIII the Board waives the RFP requirement for Pinard Waste Systems Co., Inc. based upon the following justification:

1. On May 1, 2015, PDA entered into its first universal agency wide waste removal contract with Pinard for a one year period with a one year option to extend.
2. The agency wide contract has resulted in substantial savings to PDA; and
3. Pinard has agreed to a one year extension of the contract at a monthly rate of \$4,303.38 which represents a 2% increase from the previous year's rate of \$4,219.00.

Note: This motion requires 5 Affirmative Votes

MEMORANDUM

To: David R. Mullen, Executive Director *DRM*
From: *MHG* Mark H. Gardner, Deputy General Counsel
Re: Pinard Waste Systems Co., Inc.
Date: April 12, 2017

In March of 2015, the PDA Board approved the award of an agency-wide waste removal service contract with Pinard Waste Systems Co., Inc. The contract covers both PDA and Division of Ports and Harbor facilities and is set to expire on April 30, 2017. The current contract permits PDA to adjust the size of the containers as needed at each location as well as to adjust pick up frequencies. To date, Pinard has performed well and has responded promptly to PDA's requests for adjustments in scheduling and container needs.

In view of Pinard's satisfactory performance, the substantial savings which PDA has benefitted from by entering into an agency wide contract and the initial short duration of the agreement, PDA staff are recommending that Pinard be granted a one year extension through April 30, 2018.

Please request Board approval to extend the contract for one year at the Board's meeting scheduled for April 20, 2017. Note that in accordance with the provisions of RSA 12-G:8 the Board will be asked to waive the RFP requirements based upon the reasoning set forth herein and in the accompanying motion.

MOTION

Director Bohenko:

The Pease Development Authority Board of Directors authorizes the Executive Director to complete negotiations and enter into a contract with _____ for the supply of electrical power for the _____ month period effective April 29, 2017 through _____ at the fixed price of \$_____ per kWh; all in accordance with the memorandum of Irving Canner, Director of Finance, dated April 19, 2017, attached hereto.

Note: Roll call vote required.

Memorandum

To: Andrew Pomeroy, Airport Operations Manager
From: Sandra McDonough, Airport Operations Specialist SM
Date: 4/12/2017
Subj: Noise Report for March 2017

The Portsmouth International Airport at Pease received a total of 9 noise inquiries in March, 2017. There were 5 rotor, 3 fixed wing and one informational.

The five rotor wing inquiries originated from four Portsmouth residences and one Newington residence all of which all of which pertained to Seacoast Helicopters.

The three fixed wing inquiries are from one Newmarket residence. The occupants are convinced the aircraft are flying at an altitude of a couple hundred feet. ATCT reports them at pattern altitude or above. A difference of over 1,000 feet.

One caller was inquiring about the noise levels at a particular parcel of land they are interested in acquiring.

Attached is a copy of the Noise Report for March 2017.

PDA Noise Control Log

For the Period: 3/1/17 to 3/30/17

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
1	3/1/2017	12:00 261 unknown Newington, NH 03801	Based	R-22	The red helicopter buzzed the wildlife refuge and our neighborhood seven times yesterday in a little over an hour. 3:30 to 4:30 PM	Andrew explained the local traffic pattern and is planning to meet with Seacoast Helicopters regarding.
2	3/1/2017	13:48 260 Woodbury Avenue Newington, NH 03801	Unknown	General	I'm with the Birchtree Center in Newington. We serves children and youth with autism. Our non-profit organization is considering buying a property on Nimble Hill Road and we were hoping you could give us some insight on the noise levels in that area because we serve children with autism who are sensitive to sound. We are trying to figure out if this is a good location for our kids or not.	McDonough discussed the Noise Maps in respect to the Newington area. McDonough also suggested they talk with the Newington Library due to their proximity to the property they are considering purchasing and actually go out to the parcel while there is traffic in the pattern.
3	3/5/2017	14:30 43 Gates Street Portsmouth, NH 03801-	Based	R-44	Emailed: The helicopter is flying too low. They fly directly over our house and often between 450 ft and 700 ft.	McDonough informed the caller that Seacoast Helicopters tries to maintain 1000 ft when flying over the city but Federal Aviation Regulations does not require them to.
4	3/5/2017	13:00 68 Miller Avenue Portsmouth, NH 03801-	Based	R-44	Emailed: NOISE COMPLAINT - N219CR outbound, altitude 500' TOURIST FLIGHT	Individual has indicated in the past that a call back is unnecessary.
5	3/5/2017	12:34 68 Miller Avenue Portsmouth, NH 03801-	Based	R-44	Emailed: NOISE COMPLAINT - N219Cr directly over my house, altitude 350 feet! TOURIST FLIGHT	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 3/1/17 to 3/30/17

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
6	3/6/2017 14:07	188 Bayview Newmarket, NH 03857-	NonBased	F2000	I just had a plane go over my house in Newmarket. He's doing touch and go's and he has flown over my house several times at low altitude at somewhere around 200 feet I would say. He is using tremendous power about 40 or 50% of his power. I don't understand why he is doing it. He is making a lot of noise. You can feel this jet coming up on you. He has got twin engines. He is blue and white and flew over my house last time at about 2:03. In the interim I would like to get a hold of someone in the tower tell him to stop sending him at low altitude over everybody's home around here under heavy power.	McDonough spoke with the caller after confirming with the ATCT manager that the aircraft he was referring to was at the traffic pattern height or higher.
7	3/8/2017 14:02	178 Bayview Newmarket, NH 03857-	Based	KC135R	Another aircraft coming over my property. Very dangerous life safety situation. And I am also going to confirm the other day when I called the aircraft was only a few hundred feet any report that it was 1200 or 1600 is absolutely bogus. I don't believe it is a miss calculation I believe it is a downright bogus lie. And that makes me extremely concerned because the people that are coming up with that 1200 or 1500 feet are creating a situation where there is going to be a major investigation. A couple of hundred feet is big difference than 1200 and 1500 feet. Thank you.	Caller has been contacted in the past about her concerns.
8	3/8/2017 13:57	178 Bayview Newmarket, NH 03857-	Based	KC135R	This is a nonstop noise problem, aircraft going over our property on Greatbay in Newmarket. This is an extremely dangerous situation. It's like we're under attack. This is an extremely serious life safety problem because it is flying into flocks of birds. The repeated flying and the repeated pattern increases the area which is our house is going to be hit far sooner than an area where planes don't fly.	Caller has been contacted in the past about her concerns.

PDA Noise Control Log

For the Period: 3/1/17 to 3/30/17

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
9	3/10/2017	10:42	75 Mark Street Portsmouth, NH 03801-	Based	R44	Emailed: Low over the school, transponder turned off, well below 1000 feet tell him to stop flying over the school.	Seacoast Helicopters are flying in compliance with the Federal Aviation Regulations.

MOTION

Director Lamson:

The Pease Development Authority Board of Directors authorizes the Executive Director to expend funds in the total amount of \$19,187.47 for legal services rendered to the Pease Development Authority by:

1.	Kutak Rock LLP		
	Through February 28, 2017	\$ 475.00*	
		<u>\$ 6,155.47</u>	\$6,630.47
2.	Sheehan Phinney Bass + Green		
	Through February 28, 2017		<u>\$12,557.00</u>
		Total	<u>\$19,187.47</u>

Note: Roll Call Vote required

*Note: The City of Portsmouth will pay the remaining balance

KUTAK ROCK LLP

WASHINGTON, D.C.
Telephone 202-828-2400
Facsimile 202-828-2488

Federal ID 47-0597598

March 16, 2017

Suzanne M. Woodland
Deputy City Attorney
City of Portsmouth
1 Junkins Ave.
Portsmouth, NH 03801

Lynn Hinchee
Pease Development Authority
55 International Drive
Portsmouth, NH 03801

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Wire Transfer Remit To:
ABA #104000016
First National Bank of Omaha
Kutak Rock LLP
A/C # 24-690470
Reference: Invoice No. 2275124
Client Matter No. 294603-1

Invoice No. 2275124
294603-1

Re: General

TOTAL CURRENT AMOUNT DUE

\$596.32

KUTAK ROCK LLP

WASHINGTON, D.C.

Telephone 202-828-2400

Facsimile 202-828-2488

Federal ID 47-0597598

March 16, 2017

Lynn Hinchee
Pease Development Authority
55 International Drive
Portsmouth, NH 03801

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24-690470

Reference: Invoice No. 2275851

Client Matter No. 301603-1

Invoice No. 2275851

301603-1

Re: CLF

For Professional Legal Services Rendered

TOTAL CURRENT AMOUNT DUE

\$6,155.47

SHEEHAN PHINNEY BASS & GREEN PA
1000 ELM STREET
P.O. BOX 3701
MANCHESTER, NH 03105-3701

SERVICE AND EXPENSE MAILBACK SUMMARY

RE: CLF vs. Pease

CLIENT/CASE NO. 14713-15395
BILLING ATTORNEY:Lynn J. Preston

TOTAL FOR PROFESSIONAL SERVICES RENDERED:	\$12,557.00
TOTAL EXPENSES:	\$0.00

TOTAL THIS BILL:	\$12,557.00

PREVIOUS BALANCE:	\$0.00

TOTAL BALANCE DUE:	\$12,557.00

PAYMENT DUE 30 DAYS FROM INVOICE DATE

Please return this page with your remittance and please reference the client/case number on all related correspondence.

AMOUNT PAID... \$ _____



555 Market Street, Suite 1 Portsmouth, NH 03801

PORTS AND HARBORS
March 08, 2017

Mr. George Bald
PDA Board of Directors
55 International Drive
Portsmouth, NH 03801

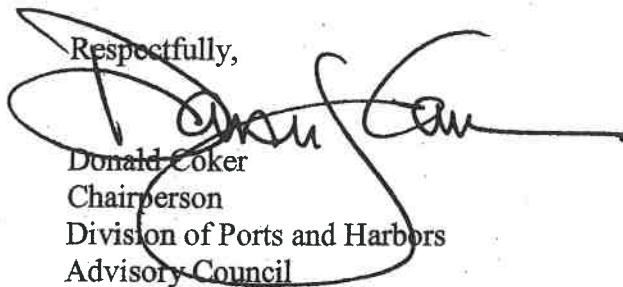
Dear Chairman Bald:

As prescribed in Title I, The State and Its Government, Chapter 12-G, Pease Development Authority, Division of Ports and Harbors, Section 12-G:44 III, please find attached the meeting minutes of the Division of Ports and Harbors Advisory Council for the year ending December 31, 2016.

The minutes outline the proceedings of the Advisory Council and serve as documentation to the public meeting held in guidance with Section 12G:44 Division of Ports and Harbors Advisory Council.

Please do not hesitate to call upon the Advisory Council for clarification or additional information that may assist you in discerning the report.

Respectfully,



Donald Coker
Chairperson
Division of Ports and Harbors
Advisory Council

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
FEBRUARY 17, 2016

PRESENT: Don Coker, Chairperson
Erik Anderson
Roger Groux
Brad Cook
Chris Snow
Chris Holt
Geno Marconi, Director

1) CALL TO ORDER

Chairperson Coker called the meeting to order at 6:01 p.m.

2) APPROVE MINUTES OF JANUARY, 2016

Due to tape recorder failure, there are no minutes from the January 20, 2016 meeting.

A unanimous vote was taken to approve the verbal minutes of the members present at the meeting and the election of officers.

3) PRESENTATION BY ERIN BELL, UNH

- Incorporating Structural Sensing and Tidal Energy Conversions

3) FINANCE REPORT – Jeff Gilbert

Mr. Gilbert was not present to give a report. Chairperson Coker pointed out a concern he had with an item on page five of the printed finance report which reads “continued financial obligation to support unreimbursed capital projects has deteriorated financial structure and may require reduction in services”. Director Marconi explained that the number of summer helpers at the harbors was decreased, overtime was eliminated for both the office staff and the harbor masters, Whit adjusts his time accordingly depending on ships’ schedules, etc. Discussion.

4) DIRECTOR'S REPORT

Director Marconi referred the Council to the handouts on the table; Portsmouth Harbor & Piscataqua River Navigation Improvement Project, New Hampshire and Maine and a Project Information Sheet. He told them that the yard is busy with the bridge project and that a salt ship had been at the dock unloading salt for a few days.

5) COMMITTEE REPORTS

FISHERIES – Erik Anderson – Some Fisheries Disaster Funds that are being overseen by the Fish and Game Department have been dispersed. Fish and Game held a public hearing in regards to filling a position on the obligatory seat on the New England Fisheries Management Council. Three candidates submitted their names. There was discussion regarding the law requiring observers being on vessels.

GOVERNMENT – James Splaine – Mr. Splaine was not present to give a report.

MOORINGS – Chris Snow – Mooring applications are coming in during this time. When the application deadline is over, assessment of where and how many moorings will be available to waitlist people. Navais will go in the water during April and May prior to the “boating season”. Mr. Marconi said that the idea of moving moorings with smaller boats on them than what was originally assigned to the mooring. In turn, mooring holders with larger boats could be accommodated in those spots.

PDA LIAISON – Roger Groux – Mr. Groux had no report for the Council. Chairperson Marconi said that the PDA Board would not meet in March, but the Port Committee would conduct a meeting on March 17th at 8:00 a.m. at the Port.

MARTIME/PUBLIC AFFAIRS – Don Coker – No report was given.

DREDGING – Chris Holt – No report was given.

6) NEW BUSINESS

Roger Groux asked the Council to support a fisherman residing in Seabrook who is being “harassed” by the town officers for keeping boats and fishing gear in his front yard. It was decided that this was a legal issue and that the involvement of the Council would be inappropriate at this time. If the problem continues without a resolution, the Council will invite the fisherman in to meet with them.

Eric Anderson mentioned that a construction company may be moving equipment over the bridge and keeping some equipment at Pierce Island while doing a job for the City. His concern is if the bridge can support this and if it will cause a problem for the fishermen who use the Portsmouth Fish Pier.

7) OLD BUSINESS

There was no old business to discuss.

8) PUBLIC COMMENT

The owners of the Isles of Shoals Steamship Company were present but did not make comment.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

Erik Anderson made a motion to adjourn; Roger Groux seconded. Motion passed without exception.

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
WEDNESDAY, MARCH 16, 2016

PRESENT: Don Coker, Chairperson
Roger Groux
Chris Snow
Erik Anderson
Jim Splaine
Geno Marconi, Director, DPH

1. CALL TO ORDER

Chairperson Coker called the meeting to order at 6:09 p.m.

2. ACCEPT MINUTES OF FEBRUARY 17, 2016

Erik Anderson made a motion to accept the minutes of the February 17, 2016 meeting; Chris Snow seconded. Mr. Anderson pointed out that the owners of the Isles of Shoals Steamship Company were present and should be noted. Motion passed with amendment without exception.

3. WELCOME

With the Council's approval, Chairperson Coker chose this time to introduce the newest member of the Council, Mr. James Splaine. Mr. Splaine represents the City of Portsmouth and takes the seat vacated by Esther Kennedy.

4. DIRECTOR'S REPORT

Director Marconi told the Council that there is no finance report because it would be the same report that was given at the February 17 meeting.

Mr. Marconi provided the Council members with the agenda and attachments for the Port Committee meeting scheduled for March 17 @ 8:00 a.m. There is a notice in the National Registry for another round of TIGER grants. The application must be in by April. Some of the finances and constructions costs for the project needs up date as it has been ten (10) months since the last round of TIGER grants. Mr. Marconi thinks that there may some engineering costs that were previously overlooked which is why it is being

discussed. Executive Director Mullen approved the proposal as did Peter Loughlin as expressed in the email distributed to the members. Additionally, he will report to them that he reached out to the NH DOT because there is a new DOT Commissioner, Victoria Sheehan. Commissioner Sheehan came to the Port to see what it was all about, she looked at the bridge construction, took a boat ride and saw the operation from seaside. He will also ask the Board for a contract extension with Appledore Marine Engineering. The contract expired in January, 2016, but, because of their extensive knowledge of Port operations and facilities and the work they have already performed, it for both practical and financial sense for Appledore to continue the work that they have done since 2008.

Director Marconi also has an updated proposal from Appledore to do a Condition Survey of the Barker Wharf which is the area from which the Isles of Shoals Steamship Company operates. Discussion.

Roger Groux made a motion to recommend to the Port Committee a Condition Survey of the Barker Wharf to be conducted by Appledore Marine Engineering; Chris Snow seconded. Jim Splaine abstained from the vote. Motion passed without exception.

Roger Groux made a motion to recommend to the Port Committee that the Appledore Marine Engineering contract be extended for two (2) years; Chris Snow seconded. Mr. Splaine abstained from the vote. Motion passed without exception.

Mr. Marconi said that the Port Committee chairperson asked that Mr. Hassold from Promote Our Port be put on the agenda so that he could make a presentation regarding renovations at the Barker Wharf.

Director Marconi reminded the Council of the conversation from the previous meeting regarding a gentleman in Seabrook and the Town of Seabrook. He said he reached out to the Seabrook State Representative who sponsored the Fishing Families Protection Act. The Representative said he would reach out to this gentleman. He hasn't yet replied back. Discussion.

Mr. Anderson brought up the subject of the waste water treatment plant at Pierce Island. There has been controversy regarding driving trucks over the bridge to Pierce Island. Mr. Marconi has been approached regarding using barges rather than using trucks to haul material and equipment.

Erik Anderson asked if the Granite State Minerals has been sold. Mr. Marconi replied that the hoist has been sold, but not the property.

5. COMMITTEE REPORTS

FISHERIES – Erik Anderson – The issue of having observers on board vessels is done and fishermen will have to pay to have an observer on board. The Congressional delegation did a great job in D.C. Most of this portion was inaudible.

GOVERNMENT – James Splaine – Mr. Splaine said that he would be happy to report on what the City of Portsmouth was doing and keep the Council up to date.

MOORINGS – Chris Snow – Mr. Snow had a mooring update from March 1st. He said all those that sent in a complete application prior to the deadline should receive a signed copy by next week. A letter to all permit holders that did not renew, will receive a letter requesting that all gear be removed from the water.

PDA LIAISON – Roger Groux – PDA had a special meeting regarding Lonza and their plan for expansion which would mean 1200 more jobs.

MARTIME/PUBLIC AFFAIRS – Don Coker – Mr. Coker reported that a contract has been signed with the Oliver Hazard Perry out of Newport, RI. The PMC is still looking for a day sail ship. The event will take place August 10 through the 13th.

DREDGING – Chris Holt – Mr. Holt was not present to give a report. There was, however, a copy of the 2015 Dredge Report for the members.

6) NEW BUSINESS

7) OLD BUSINESS

There was no old business to discuss.

8) PUBLIC COMMENT

There were no members of the public present.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

Erik Anderson made a motion to adjourn; Roger Groux seconded. Motion passed without exception.

NO MEETING IN APRIL 2016

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
WEDNESDAY, MAY 18, 2016

PRESENT: Don Coker, Chairperson
Erik Anderson
Chris Snow
Brad Cook
Chris Holt
Roger Groux
Geno Marconi, DPH, Director

1. CALL TO ORDER

Chairperson Coker called the meeting to order at 6:12 p.m.

2. ACCEPT MINUTES OF MARCH 16, 2016

Chris Holt made a motion to accept the minutes of the March 16, 2016 meeting; Erik Anderson seconded. Motion passed without exception.

3. FINANCE REPORT

In the absence of Jeff Gilbert, Director Marconi reviewed the finance report.

4. FINANCE REPORT

In the absence of Jeff Gilbert, Director Marconi reviewed the finance report. Discussion.

5. DIRECTOR'S REPORT

Director Marconi told the council that UNH is doing a Hydrographic model of the entire Hampton Seabrook Estuary. In 1997 or 1998 they did a Hydrodynamic model of the harbor and anchorages so that the ACOE could do some modeling and design for improvements. They called some time ago to say they wanted to do a Hydrographic model all the way to the marshes. They will be putting a small trailer in the area as a base station so they can monitor the meters they have placed out there. The ACOE went back out to bid on repairing the jetty. It was awarded to Mohawk New England for \$2 million and will start around September 15th. Emergency call boxes are being installed at

Rye, Hampton and Portsmouth facilities. The Fire Marshall said that we needed to install the boxes because we have unattended fuel pumps. The bridge work is behind a couple of weeks but Mr. Marconi was told that the time could be made up. Discussion have been taking place because Cianbro is asking what they can and cannot do because the bridge that is going to be demolished is covered with lead paint which could create a problem with the EPA if the lead paint gets into the storm drains. Secretary Fox will be awarding the TIGER grant around the middle to end of June. At the latest City "q and a" session, John Bohenko said the fire boat would now be tied up at New Castle.

6. COMMITTEE REPORTS

Fisheries – Erik Anderson – Ground fishing is pretty much nonexistent right now. Lobster fishermen are setting their gear. The National Fisheries Agency is trying to somewhat deflect the \$700 a day observer cost and use a percentage type of fee across the whole fleet. Right now it is at 14%. It is still an issue that will most likely go into court at some point in time because they have no authority to charge fees. PBS is showing a documentary regarding the fishing industry and the regulations pertaining to the industry.

GOVERNMENT – James Splaine – Mr. Splaine was not present.

MOORINGS – Chris Snow – Mr. Snow explained the mooring application analysis as reported by Chief Harbormaster Tracy Shattuck. He pointed out that last year 15 people voluntarily relinquished their moorings. This number fluctuates from year to year. Other numbers on the report seem to be relatively stable. Discussion.

PDA LAISON – Roger Groux – He informed the council that the PDA Board meetings are now on the internet. Mr. Groux reminded the council that at a previous meeting the idea of changing the Advisory Council meetings from Wednesday to a different night because the Board meeting are held on the third Thursday of the month and it can be a bit stressful to go from the Wednesday night meeting to an early Wednesday morning meeting.

Erik Anderson made a motion to move the Advisory Council meetings from the third Wednesday of the month to the second Wednesday of the month; Roger Groux seconded. Motion passed without exception.

Mr. Groux, in referring back to the discussion of moorings, advised the Council that the issue still comes down to boat titling which would help to prove the real owner of a boat and cut down on the number of boats that have more than one person on the registration. Getting our share of monies from boat registrations would help the budget also.

Mr. Groux said that Maritime Day was Friday at the Coast Guard station.

MARITIME/PUBLIC AFFAIRS – Don Coker – Mr. Coker said that at the last PMC Board meeting he was delegated to arrange parking. He said there had been discussion about having two vessels here for the Tall Ship event. Mr. Marconi told Mr. Coker that

he was never asked. Geno explained that the Port no longer has the barge pier so there is no alternative for the fishermen who tie up at the PFP. Director Marconi said no to accommodating two vessels.

DREDGING – Chris Holt – Mr. Holt that at the Sagamore Creek area they are looking at alleviating the river bottom with 4100 cubic yards of silt. The plan is to do dredging in the fall of 2016 but it doesn't look like that is going to happen.

The Hampton Harbor Jetty repair was awarded to Mohawk for \$2 million and is scheduled to start around September 15th.

There is no change since the last time the Rye Harbor maintenance dredging was discussed.

The Turing Basin upriver was discussed at the dredge meeting. Today, Captain Marconi informed him that the request went through the Senate and passed. Mr. Holt was not sure as to what happens next. Captain Marconi said that he thought it went back to Congress to the House or a Committee of Conference. Mr. Holt said that we are that much closer to the project getting done, but at the Dredge meeting, someone mentioned finding eel grass in that area. The DES will investigate this. Discussion.

6) NEW BUSINESS

Chairman Coker asked if the Council should have a June meeting. The next meeting will be June 8th.

7) OLD BUSINESS

There was no old business to discuss.

8) PUBLIC COMMENT

There were no members of the public present.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

Brad Cook made a motion to adjourn; Chris Holt seconded. Motion passed without exception.

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
WEDNESDAY, JUNE 08, 2016

PRESENT: Don Coker, Chairperson
Roger Groux
Brad Cook
Chris Snow
Jim Splaine
Geno Marconi, Director, DPH

1. CALL TO ORDER

Chairperson Coker called the meeting to order at 6:04 p.m.

2. ACCEPT MINUTES OF MAY 18, 2016

Mr. Splaine requested that rather than list him as "absent" when not in attendance that it be noted that he had a prior commitment for the City of Portsmouth.

Roger Groux made a motion to accept the minutes of the May 18, 2016 meeting; Brad Cook seconded. Motion passed without exception.

Mr. Groux suggested that because Mr. Splaine had a prior commitment with the City of Portsmouth, that any item requiring a vote be discussed at this juncture, in particular the adjournment of meetings for the months of July and August.

Roger Groux made a motion to adjourn the Advisory Council meetings until September 14, 2016; Jim Splaine seconded. Motion passed without exception.

3. FINANCE REPORT

In the absence of Jeff Gilbert, Director Marconi reviewed the finance report. He told the council members that the sweeper needed \$3,000 worth of repairs, paving is needed at the Isles of Shoals Steamship Company lot. Repairs were made to the ice machine at the Portsmouth Fish Pier totaling \$8,500 and an electric chain hoist needed replaced costing \$4,000. National Marine Fisheries Service sent a reimbursement check for \$12,000 from the Disaster Fund.

4. DIRECTOR'S REPORT

Director Marconi said that he submitted the TIGER Grant application and rumor out of Washington has it that Secretary Fox wants to award the grant by the end of June, 2016. Mr. Marconi said that only two (2) applications came out of New Hampshire the other one being for a downtown revitalization in Claremont.

Mr. Marconi reported that during the week of June 13th (Tuesday, Wednesday and Thursday) the Navy will be conducting security exercises in the vicinity of Gunboat Shoals buoy. There will be a one mile by one mile (1 x 1) square around that area where there will be gunfire (blanks) using lasers. The Navy has to certify their crew at the shipyard for antiterrorism exercises. Navy police boats and Coast Guard will be present at the event. There will be a press release made regarding the exercise.

The ACOE has a contract with GZA to do the test borings from the train basin. The ACOE asked if we could provide an area here for them to store the core samples until they are completed. The core samples will be jars with sand samples.

Mr. Marconi said that the fiscal year is coming to a close and he is preparing his Biennial Report to the State.

5. COMMITTEE REPORTS

GOVERNMENT – James Splaine – Mr. Splaine told the Council that the City Council held a work session to discuss the Waste Water Treatment Plant. It was a positive discussion on what the City might be able to do with some marine construction. The idea would be to move some parts across the water which would save wear and tear on the roadway and bridge. Bidders will be asked to quote what the add-on would be for doing some construction at the Port. The City Council is willing to add five percent (5%) of the project to this idea. Bids are not due until September. Mr. Splaine thanked Geno for his participation in the work session.

FISHERIES – Erik Anderson was not available to give a report.

MOORINGS – Chris Snow – Mr. Snow said he spoke with Chief Harbormaster Tracy Shattuck and they talked about offering up new permits which includes fifteen (15) for Little Harbor. Discussion.

PDA LAISON – Roger Groux – Mr. Groux said he had a meeting with the Department of Safety. Rick Bailey is now Deputy Commissioner and should be good to work with. He was helpful in getting bulk deliveries to party boats approved. Emergency call boxes are about to be installed at the Harbors.

MARITIME/PUBLIC AFFAIRS – Don Coker – Mr. Coker reported that parking for the Tall Ship event will be a “nightmare”. Mr. Marconi recommended having a flagger for safety purposes.

DREDGING – Chris Holt – Mr. Holt had nothing new to report.

Mr. Coker announced that a new committee, The Recreational Pier Committee, will be formed and headed by Brad Cook.

6) NEW BUSINESS

There was no new business to report.

7) OLD BUSINESS

Mr. Groux said that the gentlemen from Seabrook with the boats and equipment in his yard will be going to court. Mr. Coker said that the Council could submit a letter as "a friend of the court". Mr. Snow felt that more information is needed before an opinion is formed or a letter is written. Mr. Marconi will call the individual and get his side of the story.

8) PUBLIC COMMENT

There were no members of the public present.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

Roger Groux made a motion to adjourn; Brad Cook seconded. Motion passed without exception.

NO MEETING IN JULY, AUGUST, SEPTEMBER 2016

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
WEDNESDAY, OCTOBER 12, 2016

PRESENT: Don Coker, Chairperson
Roger Groux
Chris Holt
Brad Cook
Chris Snow
Jeff Gilbert
Erik Anderson
Geno Marconi, Director, DPH

1. CALL TO ORDER

Chairman Coker called the meeting to order at 6:06 p.m.

2. ACCEPT MINUTES OF JUNE 08, 2016

Roger Groux made a motion to accept the minutes of the June 08, 2016 meeting; Brad Cook seconded. Motion passed without exception.

3. FINANCE REPORT – Jeff Gilbert

Jeff Gilbert was not present. Director Marconi reviewed the financial report for the two (2) month period ending August 31, 2016. Discussion. Mr. Gilbert arrived and joined the discussion.

4. DIRECTOR'S REPORT -- Geno Marconi

Director Marconi told the Council that the harbors are closing down for the season and the Hampton floats were removed today from the water. The floats at Rye will be removed on Thursday.

Mr. Marconi said that he requested funds from the CBOC for a condition survey on the main dock here on Market St. One of the things that a great deal of time has been spent on is a functional replacement for the barge dock that is being sacrificed for the new Sarah Long Bridge. A functional replacement requires the approval of several highway administration departments. Discussion.

5. COMMITTEE REPORTS

GOVERNMENT – James Splaine – Mr. Splaine was not present due to a family obligation.

FISHERIES – Erik Anderson – Couldn't understand. Was talking about permit selling.

MOORINGS – Chris Snow – A big concern has been the lack of turnover in the moorings. This year 20 moorings were turned over in Little Harbor which is significant. Another issue being addressed is the placement of small dinghies on deep water moorings. Chief Harbor Master Shattuck sent a letter to all mooring holders stating that if a small vessel has been consistently on a deep water mooring, that mooring will be relocated to shallow water allowing for the mooring space to be used for a larger vessel. Discussion ensued regarding number of people on the waitlist and fees that are charged for waitlist and moorings.

PDA LAISON – Roger Groux – Mr. Groux was unable to attend the latest Port Committee meeting so therefore deferred to Director Marconi for information. Mr. Marconi told the Council that the Committee went into a non-public session where he briefed the members on names of companies that have expressed interest in doing business at the Market Street Terminal. Public knowledge of any new business will be made around the first of 2017.

MARITIME/PUBLIC AFFAIRS – Don Coker – The most recent event was highly successful and raised between \$8,000 and \$10,000 for the Scholarship Fund. There may not be an event in 2017 due to an event in Boston which stipulates the ships appearing at that event will not appear at any other event within approximately 300 miles of Boston.

DREDGING – Chris Holt – Mr. Holt said that Sagamore Creek Back Channel dredging would start in late November. He thinks the job was awarded to Palmer Federal. Could not understand. Was talking about the House and the Senate being the last hurdle. There is a dredge meeting schedule for next week with DES.

RECREATIONAL PIER COMMITTEE – Brad Cook – Mr. Cook said he talked with some of the captains who operate businesses from the recreational pier. There were no complaints and everything went smoothly all summer. He said he was not aware of any damage to the floats. The 30 minutes tie up rule seemed to work. Discussion ensued regarding alcohol consumption at the harbors.

6) NEW BUSINESS

Director Marconi told the council that Deputy Chief Grant Nichols has been successful in writing security grants. He has been awarded a grant for a server and a camera, with the cooperation of the City of Portsmouth, to mount on a pole at the sewer treatment plant.

7) OLD BUSINESS

There was no old business discussed.

8) PUBLIC COMMENT

There were no members of the public present.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

Erik Anderson made a motion to adjourn; Brad Cook seconded. Motion passed without exception.

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 09, 2016

PRESENT: Don Coker, Chairperson
Roger Groux
Chris Snow
Erik Anderson
Jim Splaine
Jeff Gilbert (arrived late)
Geno Marconi, Director, DPH

1. CALL TO ORDER

Chairperson Coker called the meeting to order at 6:02 p.m.

2. ACCEPT MINUTES OF OCTOBER 12, 2016

Erik Anderson made a motion to accept the minutes of the October 12, 2016 meeting; Roger Groux seconded. Motion passed without exception.

3. FINANCE REPORT – Jeff Gilbert

In the absence of Mr. Gilbert, Director Marconi stated that the finance report was the same as the last report presented to the Council. Mr. Gilbert came into the meeting at this point. It was decided that the meeting would move on and would come back to the finance report after Mr. Gilbert had an opportunity to review it.

Mr. Gilbert reviewed and discussed the finance report with the Council.

4. DIRECTOR'S REPORT – Geno Marconi

Director Marconi stated that two weeks ago there was a notice of funding available from the US DOT. The Fast Lane Program is a discretionary grant program and has authorized 4.2 billion dollars for fiscal years 2016 through 2020 and specifically 850 million dollars in FY 2017. This is the second year of Fast Lane Program and it is specifically for intermodal cargo and freight projects. They named it Fast Lane because the deadline for applications is December 15th. The difference between this and TIGER Grant specifically with percentages of dollar matches, this is a 60/40 match. We have 5 million

dollars so we need to look at what to do out here that will keep us within the 60/40. The 5 million is the 40%. We will be submitting an application because the cost to benefit analysis has been done. We need to downsize what we need to fund and are looking to go right to the rehabilitation of the existing dock.

Director Marconi told the Council that because of the design of the new bridge, the use of the Barge Dock will be forfeited. When this location was agreed upon, one of the stipulations was that a functional replacement was mandatory. The NH DOT is taking the lead on the functional replacement even though the Bridge Project is being handled by the State of Maine. NH DOT had a concept study done trying to figure out where we could put components that would add up to a functional replacement. The most obvious was the loss of the launching ramp so it was agreed that the launch ramp would be next to the rail. The small boat dock will be moved around front of what remains of the dock. When the existing bridge is removed, the dock will be lengthened out by 140'. Sixty feet will be added to the south end of the dock. Three hundred feet of fendering will be added to the extension. Some dredging and leveling off will be necessary. This is all being funded by the Highway Department. No DPH funds are being used.

Mr. Marconi reported that he will be attending a meeting with the UNH group that is doing the powering project (they gave a presentation to the Council at a previous meeting). They want to assemble the components here at the port.

The Propeller Club might be at the next meeting to give the Council a presentation.

5. COMMITTEE REPORTS

GOVERNMENT – James Splaine – Mr. Splaine had previously excused himself from the meeting.

FISHERIES – Erik Anderson – There seems to be no prospect of a shrimp season. Lobstering seems to be the only remaining activity. He thinks there might be 3 groundfish boats left in the state.

MOORINGS – Chris Snow – Mr. Snow reported that the waitlist offers for 2016 have been completed. One hundred and sixteen offers were mailed; forty-five were accepted and received a permit. Discussion. Arrangements are being made for a day at the Dover DMV for commercial fishing registrations/applications. The tentative date is December 6th. A second day will most likely be held in January. The website has been updated.

PDA LAISON – Roger Groux – Mr. Groux had nothing to report.

MARITIME/PUBLIC AFFAIRS – Don Coker – PMC has been quiet. The 2017 plan is being worked on.

DREDGING – Chris Holt – Mr. Holt was not present to give a report. Director Marconi stated that if the budget is approved, it will fund the Water Resource Act which is the mechanism to do the Turning Basin. It is unclear if the contract to dredge the Sagamore

Creek has been approved. Discussions with the ACOE are taking place regarding disposal issues for the Hampton/Seabrook Dredge Project.

RECREATIONAL PIER COMMITTEE – Brad Cook – Mr. Cook was not present to give a report.

6) NEW BUSINESS

No new business.

7) OLD BUSINESS

No old business.

8) PUBLIC COMMENT

There were no members of the public present.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

A motion to adjourn was made by Jeff Gilbert; seconded by Roger Groux. Motion passed without exception.

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
ADVISORY COUNCIL MEETING MINUTES
WEDNESDAY, DECEMBER 14, 2016

PRESENT: Don Coker, Chairperson
Roger Groux
Chris Snow
Erik Anderson
Jim Splaine
Brad Cook
Geno Marconi, Director, DPH

1. CALL TO ORDER

Chairperson Coker called the meeting to order at 6:02 p.m.

Chairperson Coker asked for a motion to suspend the regular order of business for the purpose of a presentation given by Professor Erin Bell on the update of the UNH Living Bridge Project.

Roger Groux made the motion to suspend the regular order of business; Brad Cook seconded. Motion passed without exception.

Professor Bell proceeded to give her presentation.

Discussion and questions ensued.

2. ACCEPT MINUTES OF NOVEMBER 09, 2016

Chris Snow made a motion to accept the minutes of the November 09, 2016 meeting; Roger Groux seconded. Motion passed without exception.

3. FINANCE REPORT – Jeff Gilbert

Mr. Gilbert was not available to give his report. Director Marconi directed the committee to look at lower left of page two under Harbor Management shows a \$14,000 deficit. This deficit is normal due to the timing of collection of mooring fees which come due by March. He also commented on the RLF and that most of the funds have been lent out. With monies being paid back, funds will be available again in the summer or fall of 2017.

4. DIRECTOR'S REPORT – Geno Marconi

This portion of the tape was undecipherable.

5. COMMITTEE REPORTS

GOVERNMENT – James Splaine – Mr. Splaine had previously excused himself from the meeting.

FISHERIES – Erik Anderson – There seems to be no prospect of a shrimp season. Lobstering seems to be the only remaining activity. He thinks there might be 3 groundfish boats left in the state.

MOORINGS – Chris Snow – Mr. Snow reported that the waitlist offers for 2016 have been completed. One hundred and sixteen offers were mailed; forty-five were accepted and received a permit. Discussion. Arrangements are being made for a day at the Dover DMV for commercial fishing registrations/applications. The tentative date is December 6th. A second day will most likely be held in January. The website has been updated.

PDA LAISON – Roger Groux – Mr. Groux had nothing to report.

MARITIME/PUBLIC AFFAIRS – Don Coker – PMC has been quiet. The 2017 plan is being worked on.

DREDGING – Chris Holt – Mr. Holt was not present to give a report. Director Marconi stated that if the budget is approved, it will fund the Water Resource Act which is the mechanism to do the Turning Basin. It is unclear if the contract to dredge the Sagamore Creek has been approved. Discussions with the ACOE are taking place regarding disposal issues for the Hampton/Seabrook Dredge Project.

RECREATIONAL PIER COMMITTEE – Brad Cook – Mr. Cook was not present to give a report.

6) NEW BUSINESS

No new business.

7) OLD BUSINESS

No old business.

8) PUBLIC COMMENT

There were no members of the public present.

9) PRESS QUESTIONS

No members of the press were present.

10) ADJOURNMENT

A motion to adjourn was made by Jeff Gilbert; seconded by Roger Groux. Motion passed without exception.

MEMORANDUM

To: Pease Development Authority Board of Directors
 From: David R. Mullen, Executive Director *DRM*
 Date: April 20, 2017
 Re: Commercial Use Mooring Permit Transfers

In accordance with the "Delegation to Executive Director: Consent, Approval and Execution of Mooring Permit Transfers" adopted by the Board on January 24, 2002, I am pleased to report that PDA has approved of commercial mooring permit transfer for the following permit:

	<u>Permit</u>	<u>Business</u>	<u>Date of Approval</u>
Seabrook Harbor Transferor: Transferee:	No. 6056 David Takesian Steven K. Wojcicki	Commercial Fishing	03/13/17
Seabrook Harbor Transferor: Transferee:	No. 4724 Neal Pike Norman Pike	Commercial Fishing	03/13/17


The Delegation to Executive Director: Consent, Approval and Execution of Mooring Permit Transfers provides that:

"A Mooring Permit Transfer request submitted to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. In accordance with NH Administrative Rule Por 301.08 (superseded by Pda 508.01 (a) - (d)), a commercial boat owner must submit to the Division documented proof of the commercial nature of the business being sold.

These conditions have been met.

TO: David Mullen, Executive Director, PDA

FROM: Geno J. Marconi, Director, DPH 

DATE: March 13, 2017

RE: Commercial Mooring Transfer

The Pease Development Authority, Division of Ports and Harbors has received a request for the transfer of a commercial mooring, permit #6056, from David Takesian to Steven K. Wojcicki.

I have reviewed the attached paperwork and concur with the local Harbormaster and Chief Harbormaster that the request meets all the requirements of the PDA-DPH Code of Administrative Rules regarding commercial mooring transfers. Therefore, I am requesting approval of the transfer.

If you have any questions or need further information, please let me know.

Division of Ports & Harbors
Memorandum

To: Capt. Geno J. Marconi
From: Chief H/M Tracy R. Shattuck *TS*
Re: Commercial Transfer
Date: March 13, 2017

David Takesian and Steven K. Wojcicki are requesting the transfer of a Mooring Permit (#6056) in the Seabrook Harbor mooring field. Attached is documentation of Wojcicki's commercial enterprise in the form of fishing license and landings. Also attached is Takesian's permit and commercial documentation. Attached is a bill of sale for Takesian's equipment, with Wojcicki's assertion that he understands that the mooring must remain in commercial use.


I have reviewed this application and I believe that it is in compliance with the administrative rules.

I recommend that permit #6056 be transferred to:

Steven K. Wojcicki
338 Exeter Road
Hampton Falls, NH 03844



555 Market Street, Suite 1 Portsmouth, NH 03801

TO: David Mullen, Executive Director, PDA
FROM: Geno J. Marconi, Director, DPH 
DATE: March 13, 2017
RE: Commercial Mooring Transfer

The Pease Development Authority, Division of Ports and Harbors has received a request for the transfer of a commercial mooring, permit #4724, from Neal Pike to Norman Pike.

I have reviewed the attached paperwork and concur with the local Harbormaster and Chief Harbormaster that the request meets all the requirements of the PDA-DPH Code of Administrative Rules regarding commercial mooring transfers. Therefore, I am requesting approval of the transfer.

If you have any questions or need further information, please let me know.

Division of Ports & Harbors
Memorandum

To: Capt. Geno J. Marconi
From: Chief H/M Tracy R. Shattuck *TRS*
Re: Commercial Transfer
Date: March 13, 2017

Neal Pike and Norman Pike are requesting the transfer of a Mooring Permit (#4724) in the Seabrook Harbor mooring field. Attached is documentation of Norman's commercial enterprise in the form of fishing license and landings. Also attached is Neal's permit and commercial documentation. Attached is a bill of sale for Neal's boat and related equipment, with Norman's assertion that he understands that the mooring must remain in commercial use.

I have reviewed this application and I believe that it is in compliance with the administrative rules.

I recommend that permit #4724 be transferred to:

Norman Pike
44 River St
Seabrook, NH

MEMORANDUM

To: Pease Development Authority Board of Directors
 From: David R. Mullen, Executive Director *DRM*
 Date: April 20, 2017
 Re: Commercial Mooring for Hire Mooring Permits

In accordance with the "Delegation to Executive Director: Consent, Approval and Execution of Commercial Mooring for Hire Permits" adopted by the Board on November 14, 2003, I am pleased to report that PDA has approved of commercial mooring for hire permits for the following:

<u>Applicant</u>	<u>Number of Permits</u>	<u>Business</u>	<u>Date of Approval</u>
Bayview Marina, LLC	3	Marina	3/13/17
Esther's Marina, LLC	2	Marina	3/13/17
Charles Felch, Sr.	1	Shorefront tenant	3/13/17
Jay Gingrich	1	Shorefront tenant	3/13/17
Great Bay Marina	73	Marina	3/13/17
Great Bay Yacht Club	11	Yacht Club	3/13/17
Hampton River Boat Club	2	Boat Club	3/13/17
Island Club New Castle, Inc.	1	Boat Club	3/13/17
Kittery Point Yacht Club	8	Yacht Club	3/13/17
Lamprey River Marina	6	Marina	3/13/17
Little Bay Marina	4	Marina	3/13/17
Matthew Metivier	1	Shorefront tenant	3/13/17
Mud Cove Boat Yard	1	Shorefront tenant	3/13/17
Dorothy Oliver	1	Shorefront tenant	3/13/17
Portsmouth Yacht Club	14	Yacht Club	3/13/17
Sagamore Landing Homeowners Assn	1	Shorefront Condo	3/13/17
Southend Yacht Club	1	Yacht Club	3/13/17
Split Rock Cove Ltd	1	Shorefront tenant	3/13/17
Warpath Family Farm	1	Shorefront tenant	3/13/17
Wentworth by the Sea Dockside Condominium Association	1	Shorefront Condo	3/13/17
Wentworth By the Sea Marina (Pier People LLC)	2	Marina	3/13/17

The Delegation to Executive Director: Consent, Approval and Execution of Commercial Mooring for Hire Permits provides that:

A Commercial Mooring for Hire Permit request submitted in connection with this delegation of authority shall not be consented to and approved unless all of the following conditions are met:

1. Applicant has provided required information and documentation in accordance with NH Administrative Rule Pda 506.09(f).
2. The Director of the Division of Ports and Harbors has reviewed and recommended approval of the Commercial Mooring for Hire Permit applications

The conditions have been met.

Division of Ports & Harbors
Memorandum

To: Captain Geno J. Marconi, Director DPH
From: Tracy R. Shattuck, Chief H/M *TS*
Re: Commercial Moorings For Hire
Date: March 13, 2017

The following have submitted re-applications for existing Commercial Moorings For Hire. Also listed is the available documentation. I recommend approval.

Bayview Marina, LLC – 3 moorings (relinquishing 1)

19 Boston Harbor Rd
Dover, NH 03820

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, copy of mooring/slip lease agreement, certificate of formation with Secretary of State, map of mooring field, description of public access, copy of IRS EIN form

Esther's Marina, LLC – 2 moorings

41 Pickering St
Portsmouth, NH 03801

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, receipts, Marina lease agreement

Charles W. Felch, Sr – 1 mooring

23 Worthley Ave
Seabrook, NH 03874

Tax bill

On file: tax map, deed, assertion that it is used for an occupying tenant

Jay Gingrich – 1 mooring

513 Marcy St
Portsmouth, NH 03801

Tax bill, assertion that it is used for an occupying tenant

On file: tax map, deed

(note: existing shorefront, newly CFH)

Great Bay Marine – 73 moorings

PO Box 3127

Portsmouth, NH 03802-3127

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, statement of hours and public access and services offered,
Federal form – election by a small business corporation, certificate of membership in
Marina Operators Association of America, map of mooring field

Great Bay Yacht Club – 11 moorings

c/o Jay Mooney, Mooring Chair

PO Box 1644

Dover, NH 03820

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, copy of by-laws, list of directors and officers, description of
tackle, chart of mooring field, membership directory (includes description of public
access, etc)

Hampton River Boat Club – 2 moorings

Thomas McNamara

PO Box 901

Hampton, NH 03842

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, Secretary of State Certificate of Existence, Constitution and
Bylaws, club Rules and Regulations, slate of officers

Island Club New Castle, Inc – 1 mooring

PO Box 282

Newcastle, NH 03854-0282

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, Secretary of State Certificate of Existence

Kittery Point Yacht Club – 8 moorings

PO Box 373

Newcastle, NH 03854

Tax bill, proof of good standing Secretary of State, advertising

On file: tax map, deed, certificate of registration by the Secretary of State, application for
registration as a non-profit, list of officers

Lamprey River Marina – 6 moorings

c/o Lou Gargiulo

3 Holland Way, Suite 201

Exeter, NH 03878-0201

Tax bill, proof of good standing Secretary of State, advertising

On file: brochure, acknowledgement of membership in a trade organization, tax map
deed, map of mooring field

Matthew Metivier – 1 mooring

164 Shattuck Way

Newington, NH 03801

Tax bill

On file: tax map, deed, assertion that it is used for an occupying tenant

Mud Cove Boat Yard – 1 mooring

Attn: Wayne Semprini, President

PO Box 336

Newcastle, NH 03854

Tax bill, proof of good standing Secretary of State

On file: tax map, deed, assertion that it is used for an occupying tenant

Dorothy Oliver – 1 mooring

22 Cedar Point Rd

Durham, NH 03824

Tax bill

On file: tax map, deed, assertion that it is used for an occupying tenant

Portsmouth Yacht Club – 14 moorings

PO Box 189

New Castle, NH 03854-0189

Tax bill, proof of good standing Secretary of State

On file: tax map, deed, list of officers/directors

Sagamore Landing Homeowners Association – 1 mooring

c/o Murat Ergin

251 Walker Bungalow Rd

Portsmouth, NH 03801

On file: tax map, deed, condo association bylaws. Note that each condo owner pays a portion of the taxes for the association, there is no tax bill to the association itself.

Southend Yacht Club – 1 mooring

7 Pickering Ave

Portsmouth NH 03801

Tax bill, notice of EIN, advertising, Secretary of State

On file: tax map, deed, list of officers/directors

Split Rock Cove, Ltd – 1 mooring

507 State St

Portsmouth, NH 03801

Tax bill

On file: tax map, deed, governing instruments, assertion that it is used for an occupying tenant

Warpath Family Farm – 1 mooring

7905 Striped Bridge Road

Hopkinsville KY

Attn: Charles Tarbell, Dustan Knight-Tarbell

Tax Bill, assertion that it is used for occupying tenant.

On file: tax map, deed.

Wentworth by the Sea Dockside Condominium Association – 1 mooring

PO Box 2011

Newcastle, NH 03854-2011

On file: tax map, deed, Note that each condo owner pays a portion of the taxes for the association, there is no tax bill to the association itself.

Wentworth by the Sea Marina (Pier People, LLC) – 2 moorings

Attn: Spenser Epperson

PO Box 2079

Newcastle, NH 03854-2079

Tax bill, brochure

On file: tax map, deed, statement of rates, certificate of membership International Marina Institute, description of public access and services.

MOTION

Director Bohenko:

WHEREAS, RSA ch. 12-G vests the management of the Pease Development Authority, Division of Ports and Harbors ("Division") in the Pease Development Authority Board of Directors ("Authority")

WHEREAS, RSA ch. 12-G further provides that the Board shall appoint an Executive Director, who shall be the chief executive and administrative officer of the Authority and who shall have general and active supervision and direction over the day-to-day business and affairs of the Authority, subject to the direction and control of the Board, and shall perform all such duties as from time to time may be assigned to him by the Board; and

WHEREAS, the Authority has duly enacted By-Laws in accordance with the provisions of NH RSA 12-G:8, XIX; and

WHEREAS, the Authority deems it necessary to the management and regulation of the affairs of the Division to delegate to the Executive Director the authority to consent, approve, and execute Charter Boat Rights of Entry;

NOW, BE IT RESOLVED, that the Authority does hereby delegate to the Executive Director the authority to consent, approve, and execute Charter Boat Rights of Entry in accordance with the terms and conditions of the "Delegation to Executive Director: Consent, Approval, and Execution of Charter Boat Right of Entry" attached hereto and incorporated herein by reference.

Note: Roll Call vote required

**Delegation to Executive Director:
Consent, Approval and Execution of Charter Boat Right of Entry**

Summary: This delegation covers consents, approvals and executions of Rights of Entry for charter boat operations at Division facilities. The Board has delegated authority to the Executive Director, to consent to, approve and execute a Charter Boat Right of Entry.

Transaction: Consent, Approval and Execution of a Charter Boat operation Right of Entry Request by a charter boater owner.

Amount: None

Execution document: Right of Entry

Authority to Execute: Executive Director

Conditions: A Charter Boat Right of Entry request submitted to this delegation of authority shall not be consented to, approved or executed unless all of the following condition(s) are met:

- a. Apply for and secure a Pier Use Permit; and
- b. Meet the minimum insurance requirements set by the Pease Development Authority ("PDA") and provide proof of insurance to the PDA.

Reporting Requirements: Any Charter Boat Right of Entry executed by the Executive Director pursuant to this delegation shall be reported to the Board at its next regular meeting.

ADOPTED: _____

MOTION

Director Torr:

The Pease Development Authority Board of Directors hereby approves of and authorizes the Executive Director to execute a Right of Entry with Adventure Fishing Charters & Rentals, LLC to operate a concession building at the Hampton Harbor Marine Facility for one year effective July 1, 2017; all in accordance with the terms and conditions set forth in the memo of Geno J. Marconi, Division Director, dated April 13, 2017 attached hereto.

To: Pease Development Authority
Division of Ports and Harbors
Board of Directors

From: Geno Marconi, Port Director

Date: April 13, 2017

RE Hampton Marine Facility Concession Building
Adventure Fishing Charters

The Division of Ports and Harbors is in receipt of a request from Mr. James Patnaude, d/b/a "Adventure Fishing Charters & Rentals LLC" (Adventure Charters), 22 Pollard Rd, Plaistow NH 03865 for a Right of Entry for One (1) year. Mr. Patnaude currently has a twelve foot by sixteen foot (12'X16') concession building at the Hampton Harbor Marine Facility. The building is used to support Mr. Patnaude's charter boat business and boat rentals.

The Division has reviewed Mr. Patnaude's request and therefore, the Division of Ports and Harbors recommends that the PDA Board of Directors approve the request of Mr. James Patnaude to continue to locate a concession building for ticket sales and support for his charter and rental business "Adventure Fishing Charters & Rentals LLC" at the Hampton Harbor Marine Facility in accordance with the following Terms and Conditions:

PREMISES: Hampton Harbor Marine Facility

PURPOSE: Locate a twelve foot by sixteen foot (12'X16') building for the sales of tickets and boat rentals contracts and other services associated with the charter and boat rental business.

TERM: July 1, 2017 to June 30, 2018

FEE: \$1,000.00 for the term, payable on or before July 1, 2017

PERMITS: Adventure Charters shall be responsible for applying for and securing a Pier Use Permit in accordance with the New Hampshire Code of Administrative Rules, Pda PART 600 for each charter or rental vessel utilizing the Hampton Harbor Marine Facility

Pg. 2 of 2
The Board of Directors
April 13, 2017

UTILITIES: Tenant is responsible for utilities

INSURANCE: Minimum insurance coverage, to include Protection and Indemnity Insurance in the amount of \$1,000,000.00 endorsed for piers, docks and gangway coverage. Workers Compensation coverage, Automobile liability coverage in a minimum amount of \$1,000,000.00 and commercial general liability in a minimum Amount of \$1,000,000.00, as the same may be required or appropriate in connection with the individual operations of each entity doing business on State property. Coverage amounts and types may change from time to time contingent upon the nature and scope of operations of each entity authorized to conduct business at Hampton Harbor Marine Facility.

MOTION

Director Preston:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to execute a Right of Entry with Angler Management 101 LLC for marine charter vessel operations located at the Hampton Harbor Marine facilities for a three year period effective July 1, 2017; and in accordance with the terms and conditions set forth in the memo of Geno J. Marconi, Division Director, dated April 13, 2017 attached hereto.

Note: Roll Call Vote required.


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PEASE
INTERNATIONAL
PORTS AND HARBORS

555 Market Street, Suite 1 Portsmouth, NH 03801

TO: Pease Development Authority
Board of Directors

FROM: Geno J. Marconi, Director
Division of Ports and Harbors 

DATE: April 13, 2017

SUBJECT: Right of Entry (ROE)
"Angler Management 101" Charters

The Division of Ports and Harbors has received a request for a Right of Entry (ROE) from Roland Groux d/b/a "Angler Management 101" Charters", 426 Winnacunnet Rd., Hampton, NH 03842 for the pick-up and discharge of charter boat passengers at the Hampton Harbor Marine Facilities.

The Division has reviewed the request and recommends approval of the ROE subject to the following Terms and Conditions:

- TERM:** July 1, 2017 through June 30, 2020
- FEE:** Apply for and secure an Annual Pier Use Permit
- INSURANCE:** Minimum insurance coverage, to include Protection and Indemnity Insurance in the amount of \$1,000,000.00 endorsed for piers, docks and gangway coverage. Workers Compensation coverage, Automobile liability coverage in a minimum amount of \$1,000,000.00 and commercial general liability in a minimum amount of \$1,000,000.00, as the same may be required or appropriate in connection with the individual operations of each entity doing business on State property. Coverage amounts and types may change from time to time contingent upon the nature and scope of operations of each entity authorized to conduct business at Division properties.
- ADDITIONAL REQUIREMENTS:** All entities issued a Right of Entry are subject to all applicable Administrative Rules and Policies as promulgated by the Pease Development Authority.

Angler Management 101 LLC
426 Winnacunnet Rd Unit 2
Hampton, NH 03842
March 24, 2017

Geno Marconi
Director of Ports and Harbors
State of NH Division of Ports and Harbors
555 Market St
Portsmouth, NH 03801

Dear Geno Marconi:

I am writing you to request Right of Entry to Hampton Harbor to be able to use the Hampton Town Docks to load our customers for our fishing charter business Angler Management 101. I have spoken with Kevin Hanlon the Harbor Master for Hampton as I have known him for several years having worked on the Al Gauron and Eastman's Party boats and been around the Hampton Harbor since 2009. I Roland Groux am the sole owner of the business and it is a 6 pack charter boat business. We have a mooring already registered in the business name located in Hampton 1 permit #633. I can be contacted at 603-858-0692 should you need to discuss anything and our company website is www.anglermanagement101.com if you want to see what our business offers.

Thank you for your consideration and I look forward to hearing back from you soon.

Sincerely,



Angler Management 101 LLC
Roland Groux

MOTION

Director Allard:

The Pease Development Authority Board of Directors will enter non-public session pursuant to:

1. NHRSA 91-A:3, Paragraph II(d) for the purpose of discussing the acquisition, sale or lease of property; and
2. NHRSA 91-A:3, Paragraph II(e) for consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Note: Roll Call Vote

MOTION

Note: Effective January 1, 2016, RSA 91-A, the Right to Know Law was modified to provide that minutes and decisions reached in a nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless by recorded vote of 2/3 of the members present **taken in public session**, it is determined that circumstances to withhold the information exist.

Director Loughlin:

Resolved, pursuant to NH RSA 91-A:3, Paragraph III, the Pease Development Authority Board of Directors hereby determines that the divulgence of information discussed and decisions reached in the non-public session of its March 16, 2017 meeting related to:

1. Leasing of property; and
2. Litigation

would, if disclosed publically, a) render the proposed actions ineffective; and b) affect adversely the reputation of any person other than a member of the public body itself; and agrees that the minutes of said meeting be held confidential until, in the opinion of a majority of the Board of Directors, the aforesaid circumstances no longer apply.

Note: This motion requires 5 Affirmative Votes